

SPECIAL EDITION

BRITISH
COLUMBIA
TEACHERS'
FEDERATION

newsletter

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CALL TO MEETING

TAKE NOTICE that the fifty-seventh Annual General Meeting of the British Columbia Teachers' Federation will be held at the Hotel Vancouver commencing on Monday, April 23, 1973 at 9:00 a.m. and continuing to Wednesday, April 25, 1973 at 10:00 p.m.

AND take notice that at the said Annual General Meeting the following will be proposed as Extraordinary Resolutions:

1. 'That the British Columbia Teachers' Federation affiliate with the British Columbia Federation of Labour.' (See resolution 41 in **Reports and Resolutions** booklet.)

* 2. That Article 5.5 of the Constitution and By-Laws be amended by adding the following words: 'Notwithstanding anything contained in these By-Laws, no levy on the membership of the Federation shall be made for the purpose of financing political campaigns.' (See resolution 22.)

3. That Article 5.5 of the Constitution and By-Laws be amended by adding the following words: 'Notwithstanding anything contained in these By-Laws, no decision to impose a levy on the members of the Federation shall be enforceable until the matter has been referred to members in the manner prescribed in Article 31, and the required proportion of affirmative votes have been registered.' (See resolution 23.)

4. That the present Constitution and By-Laws of the British Columbia Teachers' Federation be repealed and that the following be enacted as the Constitution and By-Laws of the British Columbia Teachers' Federation:

PROPOSED CONSTITUTION AND BY-LAWS

For Presentation to Annual General Meeting, April 23-25, 1973

CONSTITUTION

1. NAME

The Society shall be known as the British Columbia Teachers' Federation, hereinafter called the Federation.

2. OBJECTS

The objects of the Federation shall be:

1. To foster and promote the cause of education in British Columbia.
2. To raise the status of the teaching profession in British Columbia.
3. To promote the welfare of the teachers of British Columbia.
4. To provide for the enlargement of the scope of the foregoing objects by permitting an alliance or affiliation to be made between the said society or corporation and any other society or corporation having objects similar to those of this society or corporation.
5. To organize and administer a Salary Indemnity Fund among its members.
6. To organize and administer a Benevolent Fund among its members.
7. To organize and administer such other subsidiary services as the Annual General Meeting may from time to time order.

3. BASE OF OPERATION

The normal place of operation of the Federation shall be the Province of British Columbia.

BY-LAWS

By-Law No. 1 — Membership

- 1.1 (a) Active Membership may be granted by the Executive Committee on application and on payment of a fee, pursuant to By-Law 4, according to the scale of fees then in force.
- (b) Every person who has paid active membership fees for the period ending June 30, 1973 shall be deemed to be an active member and that membership shall continue in force so long as the member continues to meet all requirements of these by-laws and the membership is not terminated.
- (c) Exclusion. Officials of the Department of Education, District Superintendents, Assistant Superintendents, and the Superintendent of Schools — Vancouver shall not be eligible for active membership in the Federation.
- (d) Active members who continue to teach in the British Columbia public school system who wish to terminate membership shall notify the General Secretary by registered letter of the termination.

1.2 Associate Membership may be granted by the Executive Committee on application and on payment of a fee, pursuant to By-Law 4, according to the scale of fees then in force.

Associate membership shall be granted only to persons not eligible for active membership who hold a teaching certificate acceptable to the Executive Committee or occupy an educational or teaching position acceptable to the Executive Committee.

Associate members shall not be entitled to vote or hold office.

1.3 Honorary Associate Membership without fee may be granted by the Executive Committee to honor distinguished service by persons who have ceased to be active members.

Honorary associate members shall not be entitled to vote or hold office.

1.4 Honorary Membership may be conferred by resolution of the Annual General Meeting or of the Representative Assembly on any person, not a teacher, whom the Federation wishes to honor.

Honorary members shall not be entitled to vote or to hold office.

1.5 Honorary Life Membership. An Annual General Meeting may confer on any member Honorary Life Membership in the Federation. Honorary life members shall, while holding positions as teachers in the public schools of British Columbia, be accorded equivalent status, without payment of fee, to active membership.

1.6 Absentee Membership may, on application, be granted by the Executive Committee to persons who are active members in good standing and who are on leave of absence without pay from employment in the public school system. Such members may be accorded equivalent status to active members, without payment of a fee, for all or part of the period of leave of absence, as determined by the Executive Committee.

1.7 Affiliate Membership may be granted by the Executive Committee on application and payment of a fee, pursuant to By-Law 4, according to the scale of fees then in force.

Affiliate Membership shall be granted only to persons not eligible for active membership. Affiliate members may not vote or hold office.

1.8 Members not in good standing shall be those active members who fail to pay fees or levies as prescribed in these by-laws.

Members not in good standing shall be subject to penalties pursuant to By-Law 5.11.

By-Law No. 2 — Voting

At all General Meetings of any branch of the Federation, voting rights shall be governed by the provisions of By-Law 1.

The election of delegates to any General Meeting of the Federation and of Geographical Representatives shall be at a General Meeting of the branch. Notice of such meeting shall be given to every member of the branch entitled to vote, in accordance with the by-laws of the branch; in the absence of such provision notice shall be given to each member at his place of residence or business address not less than seven days before the meeting.

By-Law No. 3 — Branches

3.1 The Executive Committee shall have the power to create branches of the Federation to be known as local associations. Each local association shall adopt a constitution and by-laws to govern its operations. No clause in the constitution and by-laws of any local association shall be inconsistent with the Constitution and By-Laws of the Federation. Failure to observe the terms of this by-law may render a local association liable to the sanctions contained in By-Law 6.12.

3.2 A local association may make provision for the formation of sublocal associations. To qualify as a sublocal association for the purpose of By-Laws 7 and 8 (representation at General Meetings) each sublocal association must be approved by resolution of the Executive Committee of the Federation.

3.3 If two or more school districts amalgamate, the local associations in those districts shall amalgamate.

3.4 No person shall be a member of a local association who is not a member of the Federation.

3.5 All active members of the Federation, employed in the British Columbia public school system, except directors of instruction, shall be members of the local association organized in the school district by which they are employed. Where more than one local association exists in any school district, membership in the appropriate local association shall depend on the duties assigned by the employing school district.

3.6 Directors of instruction shall not be members of any local association. Their right of representation shall be governed by By-Law 7.2.

3.7 Subject to By-Law 3.8, active members who are supervisors of instruction or who are engaged in full-time employment in adult education shall be members of the appropriate local association.

3.8 Active members employed by more than one school district shall choose the local association of which they shall become members, but shall not be permitted active membership in more than one local association.

3.9 Associate and honorary associate members shall not be entitled to vote or to hold office in local associations.

By-Law No. 4 — Fees and Levies

4.1 Amount Payable: Each active, affiliate, and associate member shall pay into the Federation treasury an annual fee according to the scale of fees then in force, such scale to be determined by the Annual General Meeting.

4.2 Time of Payment: The membership year shall begin on July 1 and shall end on June 30 next following. The annual fees of the Federation and of a local association of the Federation shall be due and payable on the first day of July in each membership year. Each active member shall be deemed to be in good standing if at least four-tenths of the amount of his annual Federation and local association fees have been paid on or before December 31 in the current membership year and the remainder on or before March 31 in the current membership year. Where a local association has arranged to have the fees of its members deducted by the employer, the deductions may be according to any system of regular installments that is mutually acceptable to the local association and the local Board of School Trustees, provided that all installments are deducted before the expiry of the current membership year, and the amounts so deducted shall be delivered to the Federation on a prearranged regular basis. In this case each member of the local association shall be deemed to be in good standing if the order authorizing such deductions, duly signed by him, has been deposited at the office in which the deductions are to be made on or before October 31 in the current membership year, or in the case of a member first appointed to a teaching position in the district after October 1, within 30 days after the commencement of the term of his appointment.

4.3 Notwithstanding anything contained in these by-laws, the Executive Committee may require payment of a supplementary fee from applicants for active membership who did not become and did not continue to be, members during the entire period of their employment as teachers in the British Columbia public school system, and who did not pay an annual agency fee as defined in this by-law. Such fee shall be set by the Annual General Meeting and shall be in addition to the annual fee for active membership.

4.4 Persons teaching in the British Columbia public school system who do not become or do not remain active members may, upon application, be granted by the Executive Committee the right to pay an annual agency fee, which fee shall be equal to the sum of the annual active membership fee of the Federation and the annual fee of the appropriate local association. Agency fee payers shall not be eligible to hold office, vote, or attend meetings of the Federation or any branch thereof. All other benefits accruing to an active member in good standing shall be available to agency fee payers.

The right to become an agency fee payer shall be granted when such right is a condition of employment by agreement between a local association and its employing school board.

4.5 For expenses in connection with the attaining of the objects of the Federation, any General Meeting may make a levy upon the active membership of the Federation; such levy shall be paid by each active member on or before a date to be determined by that General Meeting or failing such determination, by the Executive Committee, and any member who fails to comply with this requirement shall not be in good standing until such levy is paid.

4.6 The annual fee and any levy of the Federation and the annual fee and any levy of a local association of the Federation are debts due to the Federation or the local association, as the case may be, and may be collected with costs of suit in the name of the Federation or local association, as the case may be, in any court of appropriate jurisdiction.

By-Law No. 5 — Executive Committee

5.1 (a) There shall be an Executive Committee which shall consist of a President, First Vice-President, Second Vice-President, an Immediate Past President and seven members-at-large. They shall be elected at the Annual General Meeting and shall take office on August 1 next following. Each member of the Executive Committee shall be a member in good standing entitled to vote.

(b) Notwithstanding the foregoing, each member-at-large shall be elected for a term of two years. If for any reason a member-at-large leaves the position after only one year, a successor shall be elected to fill the unexpired portion of the two-year term.

(c) All members of the Executive Committee shall be eligible for re-election.

5.2 The Executive Committee shall meet at the call of the President. The President shall call a meeting of the Executive Committee on demand of a majority of its members.

5.3 Subject to By-Laws 6, 7, 8 and 13, the Executive Committee shall exercise all the powers of the Federation, the direction and supervision of the business and the conduct of the affairs of the Federation.

5.4 Nominations: The Representative Assembly shall appoint a Nominating Committee, whose duty it shall be to nominate at least one member of the Federation for each of the following offices:

- President;
- First Vice-President;
- Second Vice-President;

and to nominate as members-at-large at least as many members of the Federation as are required to ensure that there shall be seven members-at-large.

Other nominations shall be accepted if in each case the nomination is by resolution of a local association or district council, or bears the signature of at least 10 members in good standing and entitled to vote, and is received at the office of the Federation by January 31.

Notice of all nominations so received shall accompany the notice of meeting provided for in By-Law 7.1.

Further nominations may be received from the floor of the Annual General Meeting.

5.5 Vacancy: Whenever a vacancy shall occur in the Executive Committee, the vacancy shall be filled by appointment by the Representative Assembly until July 31 next following the next Annual General Meeting.

When a member of the Executive Committee is unable to complete his term of office which would expire on July 31 following and this inability to continue in office arises after the Annual General Meeting has adjourned, no appointment shall be made to fill the unexpired term of office.

5.6 The Executive Committee may appoint advisory committees and create sections or departments to carry on the activities necessary for the attainment of the objects of the Federation. The powers and duties of advisory committees, sections or departments shall be such as may from time to time be prescribed or approved by the Executive Committee.

No action shall be taken by any advisory committee, section or department without the authorization of the Executive Committee.

5.7 Discipline Committee: When required, the Executive Committee shall appoint a Discipline Committee, which shall consist of a chairman and not fewer than two other persons. Discipline Committee members shall be voting members of the Federation in good standing.

5.8 The Executive Committee shall have the power to appoint, fix the remuneration of, and dismiss the General Secretary. The General Secretary shall be responsible to the Executive Committee. In consultation with the President, the General Secretary shall carry out the duties assigned to him, and without limiting the generality of the foregoing, the General Secretary shall assign the duties and direct the activities of all employees of the Federation; shall have charge of the archives of the Federation; shall cause to have prepared and preserved a record of all meetings of the Federation the Executive Committee and the Representative Assembly.

5.9 The Executive Committee shall have the power to appoint, fix the remuneration of, and dismiss Assistants to the General Secretary.

The Executive Committee is empowered to enter into agreements with the employees of the Federation covering remuneration and conditions of employment.

5.10 Notwithstanding anything contained in these by-laws, the Executive Committee shall have power to:

- refuse membership to any person, or
- terminate the membership of any member, or
- suspend the membership of any member, or
- reprimand any member

who, in the opinion of the Executive Committee, has been guilty of conduct harmful or prejudicial to the interests of the Federation or guilty of a breach of the Code of Ethics, provided, however, that the decision of the Executive Committee shall be subject to appeal at a meeting of the Representative Assembly, which may confirm, reverse or modify such decision. The decision of the Representative Assembly shall be final. Notwithstanding By-Law 6.8, there shall be no appeal to the Annual General Meeting from the decision of the Representative Assembly under this section.

Before exercising its powers aforesaid, the Executive Committee shall proceed in accordance with By-Law 15.

5.11 Notwithstanding anything contained in these by-laws, but without submitting the question to the Discipline Committee, the Executive Committee shall be empowered to:

- suspend any benefit of membership in respect of, or
- suspend the membership of, or
- terminate the membership of

any member not in good standing as defined in By-Law 1.8.

The decision of the Executive Committee shall be subject to appeal as prescribed in By-Law 5.10.

5.12 The Executive Committee shall nominate one or more Canadian chartered banks, or any branch or branches thereof, and/or the B.C. Teachers Credit Union to be the bankers of the Federation, and shall from time to time by resolution designate signing officers for banking purposes, who shall include the Treasurer or, in his absence, a person designated by the Executive Committee and at least one of: the President and Vice-Presidents.

5.13 (a) The Executive Committee may from time to time as it sees fit, invest and reinvest any monies of the Federation in any one of or all of the securities as defined by the B.C. Trustee Act and/or Teachers' Investment and Housing Co-operative Certificates of Loan.

(b) Notwithstanding anything hereinbefore contained, the President and Treasurer jointly be and are hereby authorized and empowered on behalf of the Federation to invest its surplus funds in short-term investments, which shall include: provincially guaranteed obligations such as short-term notes, debentures, parity bonds and direct debt notes; Dominion Government Treasury Bills; Canada Savings Bonds; Investment Company Short-Term Secured Notes; Teachers' Investment and Housing Co-operative Certificates of Loan; Chartered Bank Certificates of Deposits.

5.14 District Councils: The Executive Committee may provide for the establishment of a district council in any geographical area. The members of the district council shall be voting members of the Federation employed in the geographical area. The powers and duties of the district council shall be such as may be from time to time prescribed or approved by the Executive Committee. No clause of the constitution and by-laws of a district council shall be in any way inconsistent with the Constitution and By-Laws of the Federation.

5.15 Provincial Specialist Associations: The Executive Committee may give approval at any time to the organization, within the Federation, of provincial associations of persons with special educational interest, provided that no clause of the constitution and by-laws of any such specialist association conflicts with the Constitution and By-Laws of the Federation and provided that membership in any such specialist association be voluntary and open to any member of the Federation.

5.16 Budget: When a program budget has been adopted by the Representative Assembly in accordance with By-Law 6.10, expenditure beyond any general item of the program budget shall be exceeded only by special resolution of the Executive Committee.

5.17 Borrowing Powers: The Executive Committee shall have power to borrow from any person or persons any sum or sums of money, and for that purpose shall be entitled to charge the assets of the Federation either by way of mortgage, lien or otherwise, provided, however, that such power as aforesaid shall not be exercised except it be assented to by at least two-thirds of the Executive Committee.

5.18 The Executive Committee shall be empowered to grant legal aid to any member. When a member is dissatisfied with the decision of the Executive Committee concerning legal aid, he shall notify the Executive Committee of the dissatisfaction. It shall then be the duty of the Executive Committee to order ombudsmen or other persons named by the Annual General Meeting to review the circumstances and report to the Representative Assembly. The Representative Assembly shall consider the report, and its decision shall be final. Notwithstanding By-Law 6.8, there shall be no appeal to the Annual General Meeting from the decision of the Representative Assembly under this section.

By-Law No. 6 — Representative Assembly

6.1 The Representative Assembly shall consist of the Geographical Representatives and the members of the Executive Committee, but any decision at a meeting of the Representative Assembly shall be by vote of the Geographical Representatives only.

The Representative Assembly may, either at its own discretion or at the request of the Executive Committee, advise the Executive Committee on any question affecting Federation policy. It may authorize or prohibit any proposal of the Executive Committee for action which is deemed to be contrary to, or beyond the scope of, Federation policy. To these ends, Geographical Representatives shall be provided with documentation provided to members of the Executive Committee.

6.2 The Annual General Meeting may, from time to time upon recommendation of the Executive Committee or the Representative Assembly, fix the number of Geographical Representatives and the number of voting cards to which each local association is entitled.

6.3 All Geographical Representatives shall be elected on or before June 30 of each year and shall take office on August 1 following. Each local association shall in accordance with By-Law 2, elect a Geographical Representative or Representatives in such number as prescribed by the Annual General Meeting.

6.4 Each Geographical Representative must be a member in good standing of the Federation, entitled to vote, and a member of the local association by which he is elected.

6.5 Should any local association fail to elect the required number of Geographical Representatives, the Executive Committee shall have the power to appoint Geographical Representatives from that local association. Appointed Geographical Representatives shall be qualified in the same manner as prescribed in By-Law 6.4.

6.6 Should an elected or appointed Geographical Representative cease to be eligible to hold office, he shall, ipso facto, cease to be a member of the Representative Assembly and his successor shall be elected in accordance with these by-laws.

6.7 Should an elected or appointed Geographical Representative be unable to attend a meeting of the Representative Assembly through illness or other unavoidable cause, the authorized agent of the local association which he represents may appoint a substitute, who shall have the same qualifications prescribed in By-Law 6.4, to represent him, provided that he inform the General Secretary of the name of such appointee. At the meeting of the Representative Assembly attended, such a substitute shall have the same duties and powers as those of a regular Geographical Representative.

6.8 In the exercise of all powers assigned to it by these by-laws, the Representative Assembly shall be subject to a review, if demanded, of a General Meeting of the Federation. Such a review shall be initiated only by the Executive Committee or through the Executive Committee upon written request of at least five local associations, following adoption of resolutions to that effect passed by General Meetings of those local associations, provided always that notice of such review shall accompany the notice of meeting provided for in By-Law 7.1.

6.9 The Representative Assembly shall meet at the call of the President. The President shall call a Special Meeting of the Representative Assembly upon the demand in writing of at least 20% of the Geographical Representatives.

6.10 The Representative Assembly shall receive annually from the Treasurer for approval a program budget of anticipated revenue and expenditure for the forthcoming year, and no expenditure in excess of the program budget so approved shall be made except in accordance with By-Law 5.16.

6.11 The Representative Assembly shall constitute a board of appeal for members of the Federation against decisions of the Executive Committee pursuant to By-Laws 5.10 and 5.11; and in the consideration and determination of such appeals the members of the Executive Committee shall withdraw.

6.12 Notwithstanding anything contained in these by-laws, the Representative Assembly shall have the power to reprimand or suspend any branch of the Federation which, in the opinion of the Representative Assembly, has been guilty of conduct harmful or prejudicial to the interests or objects of the Federation, provided, however, that such branch shall have the right to appeal from the decision of the Representative Assembly to the next General Meeting (either Annual or Special), which may confirm, reverse or modify such decision.

6.13 The Representative Assembly shall undertake such further duties as may from time to time be assigned to it by a General Meeting of the Federation.

By-Law No. 7 — Annual General Meeting

7.1 The Annual General Meeting of the Federation shall be held during the month of March or April at a time and a place to be fixed by the Executive Committee. Notice of the time and place of every Annual General Meeting, a balance sheet, a statement of income and expenditure, and every extraordinary resolution shall be sent to every member at his last known address by mail, postage prepaid, not less than 14 days before the date of the meeting.

7.2 The voting body of an Annual General or Special General Meeting shall consist of the Geographical Representatives, the members of the Executive Committee, and delegates from each local association elected in accordance with By-Law 2. Each local association shall have the right to representation at the meeting in the proportion of one voting delegate for each 0.2%, or fraction thereof, of the total voting membership of the Federation who are voting members of the local association. When a local association includes one or more sublocal associations, each sublocal association shall have the right to representation at the meeting in the proportion of one voting delegate for each 0.2%, or fraction thereof, of the total voting members of the Federation who are voting members of the sublocal association, without prejudice to the rights of representation of the members of the local association who are not members of the sublocal association.

Active members of the Federation who are not members of any local association may select voting delegates to represent them in like proportion.

Notwithstanding the provisions of By-Laws 1 and 2, Honorary Associate members are hereby empowered to select delegates to represent them in like proportion. Such delegates shall be entitled to vote only on resolutions concerning pensions.

7.3 The Annual General Meeting shall, in accordance with By-Law 5, elect the members of the Executive Committee and shall adopt policies and prescribe procedures for the attainment of the objects of the Federation.

7.4 The Annual General Meeting shall set fees and may allocate any part thereof to special funds operated pursuant to the objects of the Federation.

7.5 The business of the Annual General Meeting shall include:

- (1) Receipt of reports.
- (2) Receipt of financial statements.
- (3) Nomination and election of officers.
- (4) Appointment of auditors.
- (5) Setting of fees and allocation of any part thereof to special funds operated pursuant to the objects of the Federation.
- (6) Adoption of policies and prescription of procedures for the attainment of the objects of the Federation.
- (7) Such other business as may properly be brought before the Annual General Meeting.

By-Law No. 8 — Special General Meeting

A Special General Meeting shall be held:

- (1) On the decision of the Executive Committee, or
- (2) At the call of the Executive Committee when directed by the Representative Assembly, or
- (3) Upon written request of at least five local associations representing not less than 10% of voting members of the Federation, following adoption of resolutions to that effect passed by General Meetings of those local associations.

at a time and place to be fixed by the Executive Committee. Notice of the time and place of every Special General Meeting, together with notification of all matters to be proposed at such meeting, shall be sent to every member entitled to vote at his last known address by mail, postage prepaid, not less than 14 days before the date of the meeting.

By-Law No. 9 — Powers of the President

9.1 The President shall be the presiding officer of the Federation, and shall also be a member, ex officio, of all committees and sections appointed by the Executive Committee. He shall have general supervision of all matters and affairs of the Federation. In the absence of or disability of the President, his duties shall be performed by the First Vice-President, or in turn, in his absence or disability, by the Second Vice-President.

By-Law No. 10 — Duties of Treasurer

- 10.1 (a) The Treasurer shall hold office at the pleasure of the Executive Committee. He shall sign and execute all instruments pertaining to the responsibilities as Treasurer in the name of the Federation as authorized to do so by the Executive Committee.
- (b) He shall be the legal custodian of the property of the Federation.
- (c) He shall have the care and custody of all monies of the Federation whether as membership fees or otherwise and shall deposit same in the B.C. Teachers Credit Union or in such banks as shall be designated by the Executive Committee, and shall disburse and dispose of the same at the order of the Executive Committee.
- (d) He shall keep or cause to be kept a proper set of books of account of the Federation and shall exhibit the same to the Executive Committee or to the Representative Assembly when required.
- (e) He shall submit at the Annual General Meeting a report of the accounts and financial condition of the Federation and of all monies received and expended by him. This report shall accompany the notice of meeting provided for in By-Law 7.1
- (f) He shall present annually to the Representative Assembly for its approval a budget in accordance with By-Law 6.10.
- (g) He shall be required, when requested by the Executive Committee, to execute a bond for the faithful discharge of his duties in such sum as the Executive Committee may require, the premiums of such bond to be paid from the funds of the Federation.

By-Law No. 11 — Quorum

A quorum of the Executive Committee or the Representative Assembly shall be a majority of the members thereof.

A quorum of a General Meeting of the Federation shall be 20% of those persons entitled to vote.

By-Law No. 12 — Seal

The seal shall be kept in the custody of the Treasurer and shall not be affixed except by authority of a resolution of the Executive Committee and in the presence of such officers as may be prescribed in and by such resolution, or (if no officers are prescribed by the resolution) in the presence of the Treasurer and the President or one of the Vice Presidents.

By-Law No. 13 — Referendum

The Executive Committee may at its discretion, and shall when directed by a General Meeting, submit to the voting members any questions affecting the interests of the Federation. A vote on such questions shall be taken by mail, but no action shall be taken by the Executive Committee except as authorized by a majority of those voting.

By-Law No. 14 — Financial Year

The financial year shall commence on July 1 of each year.

By-Law No. 15 — Discipline

The Federation shall prepare and adopt a Code of Ethics to govern the professional conduct of its members, which code shall be binding on every member of the Federation.

Any allegations of conduct, by any member, harmful or prejudicial to the interests of the Federation or a breach of the Code of Ethics, by any member, whether initiated by teachers, local associations, district councils, the Federation or the public, shall be referred to a Discipline Committee, appointed pursuant to By-Law 5.7, and a report shall be made by that committee to the Executive Committee. Should, following receipt of the report of the Discipline Committee, either the Executive Committee or the party making the allegation decide to proceed, the matter shall be dealt with by the Executive Committee.

By-Law No. 16 — Special Funds

The Federation, through a General Meeting, may create a Salary Indemnity Fund, a Benevolent Fund or any other fund designed to promote the general welfare of the members. The regulations governing the operation and administration of such funds shall be determined by the Executive Committee.

By-Law No. 17 — Examination of Books and Records

All books, documents and other records shall be kept in the office of the Federation, and may be examined by any member upon his or her giving to the proper officer in that behalf due notice in writing.

By-Law No. 18 — Rules of Order

All meetings of the Federation and its branches shall be governed by Rules of Order adopted at an Annual General Meeting. Branches are empowered to adopt additional rules not inconsistent with those adopted by the Annual General Meeting.

By-Law No. 19 — Amendments to the Constitution and By-Laws

This Constitution and By-Laws may be amended only at an Annual or Special General Meeting by extraordinary resolution passed by a two-thirds majority and in accordance with the provisions of the Societies Act.

TAKE NOTICE that at the 1973 Annual General Meeting of the British Columbia Teachers' Federation, following the repeal of the existing Constitution and By-Laws and the adoption of those proposed in a foregoing extraordinary resolution, that the following will be proposed as extraordinary resolutions:

5. That By-Law 4.5 be amended by adding the words: 'Notwithstanding anything contained in these By-Laws, no levy on the membership of the Federation shall be made for the purpose of financing political campaigns.'

* 6. That By-Law 4.5 be amended by adding the words: 'Notwithstanding anything contained in these By-Laws, no decision to impose a levy on the members of the Federation shall be enforceable until the matter has been referred to members in the manner prescribed in By-Law 13 and the required proportion of affirmative votes have been registered.'

C.D. Ovans, General Secretary

Note: Changes proposed in resolutions 22 and 23 apply to the existing Constitution and By-Laws. If the AGM adopts the proposed Constitution and By-Laws, these resolutions will take the form of amendments.

* TAKE NOTICE that the following will be proposed as an amendment to resolutions numbered two and six, this Newsletter: that after the word 'levy' be inserted the words: 'of ten dollars or more per member.'

