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Program of the BCTLA for 2011–12

“When I was in residency,” recalls Nadine, “I got a call from my mentor’s daughter. My mentor from my undergraduate degree...she was at home, with all her family, and she called me because she wanted to give me one final lesson. She had breast cancer, stage four. She was basically hospice care, terminally ill. I remember being by her beside and asking, ‘What can I do for you?’ And she said, ‘You just did it. You’re about to learn there is nothing you can do here. You can’t cut out more tumours, you can’t fix things. But you can learn not to lose yourself.’” – Dr. Nadine Caron, surgeon, in *Front Lines: Portraits of Caregivers in Northern British Columbia* (2011) by Sarah de Leeuw

“You try to change others, and in the end, you change yourself.” – Sylvia Zubke, in *Living and Learning in a Smartboard World* (2011) by the Livingstone Inquiry Group

GOAL	OBJECTIVES	ACTIONS	EVALUATION (method and criteria)
Improve the working and learning conditions in BC school libraries	Restore school library service to every student and staff member in the province	<ol style="list-style-type: none"> 1. Continue to lobby for acceptable and enforceable minimum staffing for school libraries and teacher-librarian-to-student FTE ratios 2. Work to ensure that in situations where the library is being kept open by someone other than an educator, that the situations are remedied to the extent that teacher-librarian positions are restored in all cases 3. Work to ensure all school libraries are automated, and have and provide access to provincial e-resource content 	<ol style="list-style-type: none"> 1. Increase in teacher-librarian FTE and/or improvements in position composition. <i>Source: Working & Learning Conditions Survey, Ministry staffing data (1530)</i> 2. Grievances filed and resolved as per objective. <i>Source: BCTF Field Services data</i> 3. Increase in number of school libraries that are automated, and have and provide access to provincial e-resource content. <i>Source: Working & Learning Conditions Survey; ERAC and vendor data; observations</i>
	Raise the morale of school- and district-based teacher-librarians	<ol style="list-style-type: none"> 1. Continue celebrating BC teacher-librarians’ contributions and efforts through BCTLA awards 2. Continue to provide unity and 	<ol style="list-style-type: none"> 1. Awards continue to be offered and awarded each year, with fanfare. <i>Source: Observations, incl. of media coverage</i> 2. Meetings continue and provide

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		<p>cohesion across the province through the BCTLA Chapters and Sections (via Council meetings, etc.)</p> <ol style="list-style-type: none"> 3. Continue to ensure messaging is positive whenever possible 4. Continue to develop and provide opportunities for teacher-librarians to network and collaborate <ul style="list-style-type: none"> • Formal leadership structures (e.g. Chapters, Committees) • Online networking (e.g. NING) • Annual conference and additional professional development opportunities 	<p>opportunities for development of sense of unity and cohesion; information transmitted to teacher-librarians consistent from district-to-district. <i>Source:</i> Meeting agendas and Councillor tools, e.g. “reporting out” document; observations</p> <ol style="list-style-type: none"> 3. Consistency in messaging and discipline with regard to representation and talking points. <i>Source:</i> All forms of messaging; tools; observations 4. Continuation of and increased opportunities; constant assessment and refinement. <i>Source:</i> Observations; surveys
	<p>Monitor, understand and respond to changes in working and learning conditions in BC’s school libraries</p>	<ol style="list-style-type: none"> 1. Review and restart the Annual Working and Learning Conditions Survey on a new online platform 2. Develop an online map documenting BC school library working and learning conditions changes over time 3. Reach out to districts without Chapters and to teacher-librarians working in independent schools 4. Conduct inquiry into “innovative co-located library service” 	<ol style="list-style-type: none"> 1. Working and Learning Conditions Survey reviewed and re-started. <i>Source:</i> Observations 2. Online map developed as described. <i>Source:</i> Observations 3. Increased understanding of areas not currently served; potentially new Chapters/Sections developed and increased BCTLA membership and subscription. <i>Source:</i> Provided district/school information; Chapter/Section and membership/subscription data; observations 4. Increased understanding of options and possibilities. <i>Source:</i> Literature review; research

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Develop high standards of school library service and programming in BC	Provide momentum and support for the “shift” of BC’s school library programs to meet the needs of 21 st -Century learners	<ol style="list-style-type: none"> 1. Provide guidance around the implementation of the learning commons model in BC schools <ul style="list-style-type: none"> • Demonstration sites • Resource development 2. Engage in dialogue with UBC regarding the teacher-librarian education program 3. Begin work to articulate a role description translation that matches what we know teacher-librarian practice should look like in 2012-2015 4. Develop an array of professional development opportunities and professional learning resources focused on moving school library programs forward 5. Identify and share school library program and service innovations 	<ol style="list-style-type: none"> 1. Resources developed and made available via BCTLA website. <i>Source:</i> Tools; observations 2. Conversations and meeting(s) held. <i>Source:</i> Observations 3. (Year 1): Inquiry on competencies related to teacher-librarian success conducted; increased understanding of factors related to perceived exemplary practice. <i>Source:</i> Research 4. Continuation of and increased opportunities; constant assessment and refinement. <i>Source:</i> Observations; surveys 5. Resources developed and made available via BCTLA website. <i>Source:</i> Tools; observations
	Provide leadership around the thoughtful adoption of inquiry-based learning and transliteracy education in BC	<ol style="list-style-type: none"> 1. Continue implementation of <i>The Points of Inquiry: A Framework for Information Literacy and the 21st-Century Learner</i> 2. Consider partnerships with agencies with similar goals, e.g. The Critical Thinking Consortium (TC²) 	<ol style="list-style-type: none"> 1. Professional development opportunities provided; resources developed and made available via BCTLA website. <i>Source:</i> Tools; observations 2. Conversations and meeting(s) held; possibly increased opportunities and access. <i>Source:</i> Observations
	Provide opportunities for teacher-librarians to build their own capacity in areas such as technology	<ol style="list-style-type: none"> 1. Develop an array of additional professional development opportunities and professional learning resources in response to members’ expressed interests 	<ol style="list-style-type: none"> 1. Continuation of and increased opportunities; constant assessment and refinement. <i>Source:</i> Observations; surveys 2. Grants continue to be offered

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		2. Continue, whenever possible, to make BCTLA Grants available to Chapters, members and subscribers	and awarded each year when financially possible, with fanfare. <i>Source:</i> Observations, incl. of media coverage; research and tools developed by grant recipients
Promote the place of the school library program and services in relation to learning and educational change	Advocate for the role of the teacher-librarian and school library program within K-12 education	<ol style="list-style-type: none"> 1. Review and refine the BCTLA advocacy program, including in particular its goals, components and efficacy 2. Continue advocacy program: <ul style="list-style-type: none"> • Discipline on talking points, clear reporting lines, ability to prioritize and respond rapidly and effectively • Advocacy presentations in districts and at the provincial level, e.g. New and Student Teachers' Conference, Word on the Street, etc. • Development of promotional materials • Promotional initiatives: <ul style="list-style-type: none"> ○ Drop Everything and Read ○ National School Library Day ○ Canadian Library Month ○ "Love Your School Library" ○ BCTLA Awards 3. Continue liaison operations <ul style="list-style-type: none"> • Send representatives to: <ul style="list-style-type: none"> ○ BCLA YAACS 	<ol style="list-style-type: none"> 1. (Year 1): Research-informed (e.g. Hartzell article) review of advocacy program conducted. <i>Source:</i> Research 2. Consistency in messaging and discipline with regard to reporting, timelines, items requiring action, representation and talking points; participation in and effective visibility at district and provincial events; effective promotional resources developed and made available via BCTLA website; major campaigns coordinated effectively, e.g. DEAR/NSLD, CLM, etc. resources developed and made available; awards and grants promoted; constant assessment and refinement. <i>Source:</i> All forms of messaging; major campaign participation numbers; tools; observations 3. Consistency in messaging and discipline with regard to reporting, items requiring action, representation and talking points; conversations and meeting(s) held; possibly increased opportunities and

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		<ul style="list-style-type: none"> ○ YRC Awards ○ WTK Advisory ○ BC Digitization Coalition ○ TC² ○ ERAC Advisory (representing PSAC/BCTF) ● Liaise with other school library associations, e.g. WLMA, IASL, “CASL PAC” and library associations, e.g. BCLA 	<p>access; reported and observable high-regard of partners and other associations. <i>Source:</i> Liaison reports; observations</p>
	<p>Provide leadership around learning resources</p>	<ol style="list-style-type: none"> 1. Promote teacher-librarian involvement in the evaluation, selection, and management of print, non-print analogue, and digital learning resources <ul style="list-style-type: none"> ● Encourage teacher-librarians to become evaluators of learning resources and objects ● Provide guidance around the shift to greater utilization of digital learning resources ● Develop a position statement on Canadian content ● Evaluate the BCTLA Reviews service, with reviews published in <i>The Bookmark</i> 2. Work to ensure the provision of the best possible learning resources for students, by lobbying at all levels for: 	<ol style="list-style-type: none"> 1. Evaluator opportunities promoted and conversations and meeting(s) held; resources developed and made available on BCTLA website; evaluation of BCTLA Reviews service conducted. <i>Source:</i> Some messaging and communications; tools; observations; research 2. Achievement of some targets. <i>Source (as evidence of BCTLA working toward achievement of targets):</i> meeting agendas; some messaging and communications; liaison reports; observations

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		<ul style="list-style-type: none"> • The restoration of the School Library Book Purchase Plan • Targeted funding for learning resources at a level considered exemplary • Provincially-provided e-resource content • Availability of unique Canadian content, incl. digitization of materials for use in K-12 education • Revision of standards for evaluation, selection and management (e.g. <i>Evaluating, Selecting, and Managing Learning Resources</i>) 	
	<p>Provide advice and service for students, colleagues, schools and districts</p>	<ol style="list-style-type: none"> 1. Promote BCTLA as a source of school library advice, guidelines and implementation assistance for schools, districts and locals 2. Promote BCTLA members as PD resources for schools, districts, and locals <ul style="list-style-type: none"> • List of workshop facilitators • Representative speaker grant 3. Consider requests for reading promotion resources, e.g. recommendations (incl. BCTF Reading site), posters, booklists for parents, etc. 	<ol style="list-style-type: none"> 1. Increased subscription of schools, districts and locals to available resources. <i>Source: Observations</i> 2. Increased subscription of schools, districts and locals to available resources, incl. workshop facilitators, etc. <i>Source: Observations</i> 3. Requests considered and actioned upon as needed/possible. <i>Source: Tools; observations</i>

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<p>Operate as a sustainable network that provides excellent service to members and subscribers at all levels</p> <p>** <i>General:</i> Complete clean-up of BCTLA Policies document</p>	Sustain and increase membership	<ol style="list-style-type: none"> 1. Continue BCTLA membership and subscription promotion and retention strategies: <ul style="list-style-type: none"> • Analyze membership list at the district/company level • Promote BCTLA membership via Chapter Councillors • Promote membership to teacher-librarian non-members • Promote BCTLA subscription • Build Chapters and Sections • Evaluate online membership renewal pilot • Develop membership promotional materials 	<ol style="list-style-type: none"> 1. Overall sustained (comparatively) increased BCTLA membership and subscription; increases evident for specific districts/companies; development of additional and/or merged Chapters/Sections; online membership pilot reviewed; resources developed and made available on BCTLA website. <i>Source:</i> Membership/subscription data; Chapter/Section Councillor feedback; research; tools
	Build BCTLA Chapters and Sections	<ol style="list-style-type: none"> 1. Revise the online Chapter/Section Councillor Handbook 2. Within the NING, increase utilization of the Chapter/Section Councillor and Presidents, and LC groups 3. Develop the first BCTLA Sections, such as the “Retired Teacher-Librarians Section” 4. Increase French-language support 	<ol style="list-style-type: none"> 1. Handbook revised and made available. <i>Source:</i> Tools; observations 2. Growth of the number of LC groups and increased use of the Chapter/Section Councillor and LC groups in the NING. <i>Source:</i> Observations 3. Increased number of Sections. <i>Source:</i> Observations 4. Increased French resources; French language presence. <i>Source:</i> Observations
	Develop coherent BCTLA E-Presence with high-quality publications	<ol style="list-style-type: none"> 1. Review <i>The Bookmark</i> and make any necessary changes to ensure sustainability 	<ol style="list-style-type: none"> 1. <i>The Bookmark</i> reviewed and necessary actions are completed. <i>Source:</i> Observations

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		<ul style="list-style-type: none"> 2. Clarify the purpose and achieve optimization of BCTLA’s online presence and develop a plan for future technological directions 3. Locate BCTLA archives and make available in one location (in preparation for BCTLA’s 75th anniversary in 2014) 	<ul style="list-style-type: none"> 2. E-presence purpose is clarified and current array is optimized; (Year 1): planning for future directions is considered. <i>Source:</i> Tools; observations 3. (Year 1): BCTLA historical materials and archives are located and a permanent location is considered. <i>Source:</i> Observations
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“Angie MacRitchie and Al Smith are the two editors for the BCTLA *Bookmark*. They emailed me to find out if I could write an article about Smartboards for the online journal. Thank goodness it appeared after they had found their one spelling error. This unintentional error made Angie and Al laugh so hard, they had a t-shirt made and presented it to me at our Executive meeting. It said, ‘Smart Interactive Broad’. Now you know librarians are funny. But how funny you ask?

Why did the librarian slip and fall on the library floor? Because she was in the non-friction section.

We are hilarious.” – excerpted from Sylvia Zubke, in *Living and Learning in a Smartboard World* (2011) by the Livingstone Inquiry Group

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2011-12 BCTLA EXECUTIVE

Position	Name	Email	Work Phone
President	Heather Daly	daly_heather@hotmail.com	604-937-6380
Past President	vacant		
VP, Chapter Relations	Halia Hirniak	haliah@shaw.ca	604-463-7108
VP, Advocacy	Jeff Yasinchuk	yasinchuk@hotmail.com	604-354-5400
VP, Resources	Gordon Powell	powell.gordon@gmail.com	604-668-6056
Treasurer	Chris Evans	cjevans@shaw.ca	604-713-4723
Secretary	Patricia Baisi	dpbaisi@hotmail.com	604-574-4141
Conference Chairperson	Bonnie McComb	bonniemccomb@shaw.ca	250-655-2737
Liaison Chairperson	Moira Ekdahl	moirae@shaw.ca	604-713-5016
The Bookmark Chairperson	Suzanne Hall	shall@bctf.ca	778-837-6187
Professional Development Chairperson	Arlene Anderson	arander@shaw.ca	604-981-1313
Working & Learning Conditions Chairperson	Amanda Hufton	kaela2@shaw.ca	604-668-6269
Member at Large (Blogs, Forum)	Val Hamilton	vhamilton@shaw.ca	retired
Member at Large (Membership)	Kam Purewal	kampurewal@shaw.ca	604-713-4793
Member at Large (BC North, Research)	Lynn Turner	lyturner@uniserve.com	retired

Frequently Used Mailing Addresses and Fax Numbers

President	Treasurer
<p>Heather Daly Staff Development Department 1100 Winslow Avenue Coquitlam, BC V3J 2G3</p> <p>Fax: 604-936-6129</p>	<p>Chris Evans 7111 Beechwood Street Vancouver, BC V6A 5V5</p>
Secretary	Conference Chair
<p>Patricia Baisi William Watson Elementary 16450 80 Avenue Surrey, BC V4N 0H3</p> <p>Fax: 604-574-4907</p>	<p>Bonnie McComb Parkland Secondary School 10640 McDonald Park Road Sidney, BC V8L 5S7</p> <p>Fax: 250-655-2701</p>
The Bookmark Chair	VP, Chapter Relations
<p>Suzanne Hall SD42 Aboriginal Education 22225 Brown Ave Maple Ridge, BC V2X 8N6</p> <p>Fax: TBA</p>	<p>Halia Hirniak Laity View Elementary 21023 - 123rd Avenue Maple Ridge, BC V2X 4B5</p> <p>Fax: 604-463-7467</p>

BCTLA CHAPTER COUNCILLOR'S RESPONSIBILITIES

The purpose of this handbook is to provide Chapter Councillors with some guidelines and general information to assist them in carrying out their responsibilities.

WHO IS A CHAPTER COUNCILLOR? WHAT ARE HER/HIS RESPONSIBILITIES?

A Chapter Councillor is a BCTLA member who is elected by the majority of the BCTLA membership employed in her/his designated district(s) or area.

(1) **to attend two BCTLA Council Meetings;** and if the situation should arise, any other special meeting called by the Executive Board (see BCTLA Constitution and By-laws). If the Chapter Councillor is unable to attend any of these meetings, it is incumbent upon her/him to send an official representative to participate on her/his behalf.

(2) **to notify the Vice-President, Chapter Relations, of the name of its elected Chapter Councillor(s) and Executive Officers** in advance of the first meeting of the BCTLA Council after their election. Their position, home and school addresses, telephone numbers and e-mail addresses should be included. Send the information as soon as possible after your annual election to:

**Halia Hirniak
BCTLA Vice-President, Chapter Relations
Laity View Elementary School
21023 123 Avenue
Maple Ridge BC
V2X 4B5**

**Work: 604-463-7108
Fax: (604) 463-7467
Email: haliah@shaw.ca**

Home Phone: 604-459-8794

(3) **to report to her/his constituents** on the proceedings of the fall and spring BCTLA Council meetings and AGM. The minutes of all BCTLA Council and Executive Board meetings will be circulated to all Chapter Councillors; it is their responsibility to **disseminate this information to their Chapter Executive and members.** Members are encouraged to peruse the business and news items of these meetings and convey

any comments, suggestions, reactions, etc., to the BCTLA Executive Board through their Chapter Councillor.

(4) **to, in general, communicate** any issues, comments, suggestions, reactions, etc., from **her/his constituents** to the BCTLA Executive Board. In particular, the communication of **issues related to working and learning conditions** helps BCTLA to help Chapters!

(5) **to prepare and submit an annual written report** of the local Chapter's activities and concerns to the VP Chapter Relations no later than June 30.

(6) **to communicate revisions**, amendments, etc., if any, of the **local Chapter's constitution** and by-laws to the VP Chapter Relations.

(7) **to encourage and ensure all Chapter Members complete the online Working and Learning Conditions Survey** in the Fall, to receive and distribute the results of the survey back to Chapter Members in the Spring, and to forward any corrections or concerns to the Working and Learning Conditions Chairperson:

Amanda Hufton
BCTLA Working and Learning Conditions Chairperson
11512 Kingcome Drive
Richmond, BC V7A 4S2

Work: 604-668-6269

Home Phone: 604-272-9910

Fax: 604-668-6414

Email: kaela2@shaw.ca

CHAPTER RELATIONS

The Vice-President, Chapter Relations acts as the liaison person with the Chapter Councillors and works closely with the Chapters in communicating BCTLA goals, programs, and priorities to the Chapters and Chapter concerns and interests to the BCTLA Executive Board. The VP also acts as the liaison with Chapters in all matters relating to each Chapter's constitution and by-laws. In addition, VP Chapter Relations if possible, will provide the Chapters with information and assistance in initiating local activities such as developing district library and/or selection policies, sponsoring local workshops and in-service activities, providing information on organizing a new Chapter, and acting as a clearing house for information.

Each Chapter shall elect one BCTLA member per every 30 schools from its Chapter to sit on the BCTLA Council. The number of Chapter Councillors is equal to the number of votes per Chapter at BCTLA Council.

NOTE:

If no Councillor is elected by a Chapter prior to the first meeting of the council in each fiscal year (July 1 - June 30 ... usually in October), the Chapter may be considered inactive and may be dissolved after due notice has been given by the BCTLA Council. Chapters must have at least five BCTLA members (see By-law 6, article 6.3).

IMPORTANT:

New Chapter constitutions and amendments to existing constitutions and by-laws should be forwarded to the VP Chapter Relations.

For more detail concerning Chapters, Chapter activities, and BCTLA Chapter relations, see the *BCTLA Constitution and By-laws*:

- I By-law 6: Chapters
- II By-law 7: Chapter Council

Your VP Chapter Relations for 2011-2012 is:

Halia Hirniak
haliah@shaw.ca

NOTE: Northern Chapters may also wish to contact BCTLA North representative Lynn Turner, lyturner@uniserve.com, with ideas and concerns.

ACTIVITIES OF THE BCTLA

Members of the Chapters are strongly urged to support the activities of the BCTLA by sharing and communicating their particular talents in the various fields of teacher-librarianship. Any comments, pertinent information, or active participation in these activities are welcomed. If members feel that their activities should be undertaken, they are encouraged to submit their ideas to the Executive for consideration.

1. *The Bookmark and BCTLA Reviewing Service*

This is the journal of the BCTLA, and as such covers general news and business items pertaining to the Association and the field of teacher-librarianship. Chapters are urged to use *The Bookmark* as a vehicle for sharing their activities and news with the general membership. Send your contributions to:

Senior Editor
The Bookmark
Suzanne Hall
SD42 Aboriginal Education
22225 Brown Avenue
Maple Ridge, BC V2X 8N6

Home: 604-466-1793
E-Mail: shall@bctf.ca

The purpose of the BCTLA Reviewing Service is to gather and distribute for review print and non-print materials created in BC or about BC. Members who are not currently on the reviewers' list who wish to become a reviewer can contact the Reviewing Service Coordinator:

Pat Parker
716 Schreiner Street
Kamloops, B.C. V2B 5V3

Phone: 250-376-0069
E-Mail: patsy_pie@yahoo.com

Reviews are edited and published under the editorship of Carolyn Cutt.

2. **Advocacy and Drop Everything and Read**

Advocacy is a major initiative of BCTLA and of Chapters. Each October, the BCTLA sponsors Drop Everything and Read on National School Library Day.

Jeff Yasinchuk
VP Advocacy
L.V. Rogers Secondary
1004 Cottonwood Street
Nelson BC, V1L 3W2

Work Phone: 250-352-5538

Home Phone: 250-825-9566

E-Mail: yasinchuk@hotmail.com

3. ***The Points of Inquiry***

The Points of Inquiry: A Framework for Information Literacy and the 21st-Century Learner replaces BCTLA's *The Research Quest* and the document available on the BCTLA website includes the graphic, full model, explanatory notes and example learning stories. Other resources including posters are available. For implementation ideas and professional development, contact:

Moira Ekdahl
BCTLA Liaison Chairperson
VSB Learning Services
1580 West Broadway
Vancouver BC, V6J 5K8

Work Phone: 604-713-5016

Home Phone: 604-327-1022

E-Mail: moirae@shaw.ca

4. **Professional Development and Conferences**

BCTLA provides ongoing professional development including a summer institute. For more information, or to make suggestions, contact:

Arlene Anderson
BCTLA Professional Development Chairperson
Rockridge Secondary
5350 Headland Drive

West Vancouver BC, V7W 3H2

Work Phone: 604-981-1300

Home Phone: 604-929-6970

E-Mail: arander@shaw.ca

BCTLA holds an annual conference and Chapters are welcome to also organize regional conferences (second BCTLA conference in any given year; grants available). Chapters make 60% of the conference profit and hosting the conference is a great advocacy opportunity! For more information, contact:

Bonnie McComb

BCTLA Conference Chairperson

Parkland Secondary

10640 McDonald Park Road

Sidney BC, V8L 5S7

Work Phone: 250-655-2700

Home Phone: 250-656-0620

E-Mail: bonniemccomb@shaw.ca

5. Representation to Committees

BCTLA represents BC teacher-librarians on a number of committees, including the Young Reader Choice Awards-Red Cedar committee, Welcome to Kindergarten Advisory Committee, and the BCLA Young Adult and Children's Services Section Executive. If you are asked to represent teacher-librarians on a committee, or, if you are interested in becoming a BCTLA representative, contact:

Moira Ekdahl

BCTLA Liaison Chairperson

VSB Learning Services

1580 West Broadway

Vancouver BC, V6J 5K8

Work Phone: 604-713-5016

Home Phone: 604-327-1022

E-Mail: moirae@shaw.ca

6. Technology and Communications

BCTLA Website: have a link to share? Or, is a link broken?

Contact: daly_heather@hotmail.com

BCTLA Forum: a provincial listserv; open to all.

Contact: vhamilton@shaw.ca

BC Teacher-Librarians' Ning: a collaborative portal.

Contact: arander@shaw.ca

Blogs

BCTLA In Circulation: BCTLA President's blog.

Contact: daly_heather@hotmail.com

BCTLA Remembering: honouring members and supporters no longer with us.

Contact: vhamilton@shaw.ca

BCTLA News and BCTLA News from the BCTF: school library news.

Contact: vhamilton@shaw.ca

BCTLA New Teachers: advice, resources and suggestions for new teacher-librarians.

Contact: vhamilton@shaw.ca

Drop Everything and Read BC: official BC DEAR site.

Contact: yasinchuk@hotmail.com

Virtual Bookmark: our journal, online!

Contact: shall@bctf.ca

Twitter and Facebook

@BCTLA

@DEAR_BCTLA

BCTLA on Facebook (group ID 2511772046)

Have technology ideas or a site to share?

Contact: VP Resources Gordon Powell, powell.gordon@gmail.com

BCTLA CONCERNS

1. MEMBERSHIP

BCTLA members receive *The Bookmark* for 12 months from the date that their membership applications are processed by the BCTF. Members may join at any time during the year for the following fee:

BCTF members	\$40.00
Subscribers	\$65.52 (HST included)
Retirees, TTOCs, Pre-service teachers	\$15.00

NOTE: Membership information can be obtained from Kam Purewal, kampurewal@shaw.ca or directly from the BCTF (Betty Goto, PSA Services) at 604-871-1802 or 1-800-663-9163.

2. CONSTITUTION AND BY-LAWS

This committee is to consider amendments to the Constitution and By-laws of the BCTLA and to make recommendations to the Association as a result of the actions of the Executive Board and the Council as outlined in Article 13 of the By-laws. Queries and concerns should be directed to the President, daly_heather@hotmail.com.

3. NOMINATIONS

This committee is to undertake the nominations and elections procedures for officers of the BCTLA as outlined in By-law No. 4.6.

4. INTELLECTUAL FREEDOM

When learning resources are challenged, district procedure should be followed. If dissatisfied, then:

- The member contacts the local BCTLA Chapter President and the Local Teachers' Association
- The Chapter contacts the BCTLA President immediately and requests assistance.
- The BCTLA President will consult with other Executive Board members and pursue the matter through BCTF channels.

NOTE: It is recommended that the "Sample Policy for the Selection of Learning Resources" (See *Developing Independent Learners*, Appendix C, p. 93) or Appendix B2 - "Policy: Recommended Learning Resources and Library Resources" (from Surrey School District #36 from *Evaluating, Selecting, and Managing Learning Resources: A Guide*) be used as the basic document from which selection policies can be prepared and established within each BC School District.

5. ALLOWANCES FOR CHAPTER COUNCILLORS ATTENDING BCTLA FALL AND SPRING COUNCIL

- per/km rate: mileage expenses will be in line with current BCTF allowances. (Article 10.I Travel and Expense Allowances)

Austerity Measures Expenses Submissions Guidelines

1. Travel

Please submit the least expensive reasonable option, regardless of how you choose to travel. Driving is not always the cheapest way as mileage reimbursement is generous. Some people are choosing to claim less mileage reimbursement. Please note, the keyword is reasonable. Canada Line is only reasonable if there isn't a driving rain storm or snow storm, and only if you are fit. Otherwise, take a taxi. Do not submit for a 12 hour bus ride! If you must drive because of bringing piles of documents and trophies, don't submit for the cheaper flight option.

2. Hotel

Please share hotel rooms when possible. If not possible, submit for the whole hotel cost (Executive) or \$50.00 (Councillors). If traveling with a friend, submit $\frac{1}{2}$ the bill. If staying an extra night because there is not flight out, submit for the extra night. Please attach a note so I don't feel vaguely guilty if I don't check the flight schedule.

* Conference Meetings: We only pay the one night so that you can stay to attend the meetings. If you share, don't claim one night each.

3. Meals

Meals are only paid for as part of the working day or if you are here from out of town. Local members could go home for dinner or have breakfast at home, so they pay for themselves. If we work after dinner, then the meal is part of the working day. Discussing issues at dinner doesn't count, unless we're doing it as a group meeting. The president makes this decision before the group decides to go to dinner and communicates the need for a working dinner. If a meal is provided as part of the day, you can't claim for eating elsewhere.

4. Check out counter-intuitive ideas.

Renting a car was cheaper than taxis at the Kelowna Conference. Who knew!

5. Sometimes Flights Get Grounded

Alternate arrangements need to be made. Don't feel guilty. It's not your fault. Don't fly business class, though!

6. Thank you to those who can use points/passes/carpools.

Don't use your points! They are yours!

- Local Chapters are encouraged to help subsidize some of their Councillor's expenses for attending business meetings of the BCTLA Council.
- Receipts are required, wherever possible, when submitting expense vouchers. Submit all expense vouchers to:

Chris Evans

BCTLA Treasurer

7111 Beechwood Street

Vancouver, B.C. V6P 5V5

Work Phone: 604-713-4723

Home Phone: 604-266-8685

Fax: 604-713-4725

E-Mail: cjevans@shaw.ca

NOTE: Funding for Chapter Councillors to the Spring Council meeting and AGM is dependent upon sufficient funds being available in the BCTLA budget.

CHAPTER RELATIONS REPORT

The **Chapter Relations Report** should be e-mailed to the Vice-President, Chapter Relations, no later than **June 30**. The purpose of the Chapter report is to highlight the professional activities of the Chapter and its members. It is hoped that each Chapter will undertake activities in each of the following areas and will share them with other BCTLA members via the Chapter report which will be published on the BCTLA website.

*Note to Chapter Councillors: Your Chapter Report can be useful to other Chapters if you consider the following suggestions:

- *briefly explain local terms for committees, projects, and organizations.
- *give full names for groups and projects, not just initial letters.
- *be prepared to respond to queries from other Chapters for more information on products and publications.

It is not always easy to differentiate among the headings below. Include information where it seems to fit according to the emphasis in your Chapter. Feel free to add a section, "Other News", if necessary. It would be appropriate to honour retiring colleagues in your report, for example.

FORMAT FOR CHAPTER REPORT

1. Include the name of the Chapter, Chapter Councillor and date at the top of the report. The report should be in paragraph style (no more than two typewritten pages in length) following this outline:

POLITICAL ACTION AND ADVOCACY: There is overlap between this section and Public Relations. In this section, include activities directed at management and the BCTF and its locals. Activities intended to encourage community members to exert political pressure for the purpose of accomplishing Chapter and BCTLA goals would also be appropriate to include here. Describe programs and activities directed at colleagues, management and government, to educate them on teacher-librarianship issues such as staffing priorities and budget allocations and to enlist their support. Chapter members' participation in BCTF local association committees would be political action.

CURRICULUM AND PROGRAMME DEVELOPMENT: This section is intended to share locally developed materials and programs involving the teacher-librarian and the library resource centre including but not limited to co-operative program planning and teaching

units. Report Chapter activities directed at the teaching role of the teacher-librarian. Local projects dealing with resource selection would fit here also. A brief description of innovative ideas and projects might be accompanied by a contact name and e-mail address where BCTLA members could get further information. Remember that the editors of the *The Bookmark* are pleased to accept for publication any locally developed material.

MEETING IDEAS AND SPECIAL PROGRAMS: This section could include a report of successful Chapter meetings with topics and ProD events in which Chapter members participated. You might also report on ongoing literacy programs and activities not developed originally in your district but which are found to be popular and useful and might be recommended to other districts.

SPEAKER AND WORKSHOP LEADERS: In this section list Chapter members or other experts such as authors who have presented workshops or talks on matters of interest to teacher-librarians and would be willing to do so in other districts. Try to include a contact phone number or e-mail address.

PUBLIC RELATIONS: This refers to projects and events intended to raise awareness of the library resource centre and its role in education and literacy, aimed at the public, often with a feeling of celebration and fun. "Books for Babies" and "Battle of the Books" are examples of such programs. Some events might focus on colleagues or administration, such as involving trustees in reading stories to children. Include local newspaper coverage of library resource centre happenings, and mall displays.

CENSORSHIP/CHALLENGED MATERIALS: Describe any formal reconsiderations, etc.

INFORMATION TECHNOLOGY: Include news about your current automation systems, networking issues, hardware and software issues, etc. You could report training activities here, or under "Meeting ideas and special programs". Descriptions of district-developed information and communication technology materials, units, curricula, etc. could go here or under "Curriculum and Program Development".

3. SUBMIT AN ELECTRONIC COPY OF THE REPORT TO THE VICE-PRESIDENT, CHAPTER RELATIONS:

One copy will be kept in your Chapter file, another will be forwarded to the web steward for inclusion on the BCTLA website.

BCTLA AWARDS

BC TEACHER-LIBRARIAN OF THE YEAR – DIANA POOLE MEMORIAL AWARD

The BC Teacher-Librarian of the Year - Diane Poole Memorial Award is the highest honour of the British Columbia Teacher-Librarians' Association. The award honours practicing teacher-librarians who are making an outstanding contribution to teacher-librarianship at and beyond the school level in British Columbia. (Fall Council, 1989, 1993, 1996; Spring Council, 2009)

CRITERIA:

Individuals nominated for the award should be demonstrating the planning and implementation of a school library program of such exemplary quality that it is serving as a model and inspiration for others. They must also be involved in one or more of the following areas:

- Leadership and service to the profession through the BCTLA and related organizations.
- Commitment to professional growth through continuing education, research, or participation in national organizations.
- Sharing of ideas and resources through such means as workshops and publications.

RULES:

- This award may be given annually by the BCTLA Executive Board and, if given, is to be presented at the annual BCTLA Conference.
- Nominations for the BC Teacher-Librarian of the Year - Diana Poole Memorial Award should be sent to the BCTLA Secretary no later than **April 1**.
- Nominations may be made by Chapters, members, subscribers, and non-members.
- Nominees must be members of the BCTLA and be practicing school level teacher-librarians.
- In order for the nomination to be valid, the Nomination and Standard Vitae forms must be used.
- The BCTLA Executive shall adjudicate the award.
- Criteria for selection will be determined as outlined on the required forms.
- A maximum of two supporting letters may be included.
- Nominations shall be considered for only the year in which they are received.

APPLICATIONS:

Complete the BC Teacher-Librarian of the Year - Diana Poole Memorial Award Nomination and Standard Vitae Forms. Forward the completed forms to the BCTLA Secretary (contact information on BCTLA website) prior to the April 1 deadline.

REQUIRED FORMS:

- Nomination Form
- Standard Vitae Form

BC NEW TEACHER-LIBRARIAN OF THE YEAR AWARD

The British Columbia Teacher-Librarians' Association honours practicing new teacher-librarians who are making an outstanding contribution to teacher-librarianship at and beyond the school level in British Columbia. (AGM, 2009)

CRITERIA:

Individuals with less than five years experience as a currently practicing teacher-librarian nominated for the award should be demonstrating the planning and implementation of a school library program and/or of school library services of such exemplary quality that either or both is serving as a model and inspiration for others. They should also be involved in one or more of the following areas:

- Leadership and service to the profession through the BCTLA and related organizations.
- Commitment to professional growth through continuing education, research, or participation in national organizations.
- Sharing of ideas and resources through such means as workshops and publications.

RULES:

- This award may be given annually by the BCTLA Executive and, if given, is to be presented at the BCTLA Conference.
- Nominations for the BC New Teacher-Librarian of the Year Award should be sent to the BCTLA Secretary no later than **April 1**.
- Nominations may be made by Chapters, members, subscribers, and non-members.
- Nominees must be members of the BCTLA and have less than five years experience as currently practicing school or district-based teacher-librarians.
- In order for the nomination to be valid, the Nomination and Standard Vitae forms must be used.
- The BCTLA Executive shall adjudicate the award.
- Criteria for selection will be determined as outlined on the required forms.
- A maximum of two supporting letters may be included.
- Nominations shall be considered for only the year in which they are received.

APPLICATIONS:

Complete the BC New Teacher-Librarian of the Year Award Nomination and Standard Vitae Forms. Forward the completed forms to the BCTLA Secretary (contact information on BCTLA website) prior to the April 1 deadline.

REQUIRED FORMS:

- Nomination Form
- Standard Vitae Form

VAL HAMILTON LIFETIME ACHIEVEMENT AWARD

The British Columbia Teacher-Librarians' Association recognizes the lifetime commitment and achievement of teacher-librarians who have made outstanding contributions to teacher-librarianship, school libraries, and/or the BCTLA. (AGM, 2008)

CRITERIA:

The award may be presented annually by the BCTLA for an outstanding, substantial and recognizable long-standing contribution to the BCTLA, school libraries, or teacher-librarianship.

RULES:

- This award may be given annually by the BCTLA Executive Board and, if given, is to be presented at the annual BCTLA Conference.
- Nominations for the Val Hamilton Lifetime Achievement Award should be sent to the BCTLA Secretary no later than **April 1**.
- Nominations may be made by BCTLA Chapters or by individual members and subscribers.
- Nominees may be practicing or retired school or district-based teacher-librarians.
- The BCTLA Executive shall adjudicate the award.
- Nominations shall be considered for only the year in which they are received.

APPLICATIONS:

Complete the Val Hamilton Lifetime Achievement Award Nomination Form. Forward the completed form to the BCTLA Secretary (contact information on BCTLA website) prior to the April 1 deadline.

REQUIRED FORMS:

- Nomination Form

BCTLA HONORARY LIFE MEMBERSHIP AWARD

The British Columbia Teacher-Librarians' Association recognizes the commitment and achievement of teacher-librarians who have made outstanding contributions to the BCTLA.

CRITERIA:

The award may be presented by the BCTLA Executive to individuals who have made an outstanding, substantial and recognizable long-standing contribution to the BCTLA.

RULES:

- This award may be presented at any time in a year by the BCTLA Executive Board and, if given, may be presented at a time and place at the discretion of the Executive Board.
- Nominations may be made by BCTLA Chapters or by individual members and subscribers.
- Letters nominating individuals for the BCTLA Honorary Life Membership Award should be sent to the BCTLA Secretary.
- Nominees may be practicing or retired school or district-based teacher-librarians.
- Nominees must be eligible for BCTLA membership.
- The BCTLA Executive shall adjudicate the award.
- Nominations shall be considered for only the year in which they are received.

APPLICATIONS:

Forward a letter nominating a deserving individual to the BCTLA Secretary (contact information on BCTLA website).

REQUIRED FORMS:

- No forms are required.

BCTLA PRESIDENT'S AWARD

The British Columbia Teacher-Librarians' Association recognizes the commitment and achievement of teacher-librarians who have made outstanding contributions.

CRITERIA:

The award may be presented by the BCTLA President to honour outstanding teacher-librarians for their work and contributions.

RULES:

- This award may be presented at any time in a year at the discretion of the BCTLA Executive Board and, if given, may be presented at a time and place at the discretion of the Executive Board.
- Suggestions for nominations should be sent to the BCTLA President.
- The BCTLA Executive shall adjudicate the award.
- Nominations shall be considered for only the year in which they are received.

APPLICATIONS:

Forward suggestions for nominations to the BCTLA President (contact information on BCTLA website).

REQUIRED FORMS:

- No forms are required.

BCTLA DISTINGUISHED SERVICE AWARD

The British Columbia Teacher-Librarians' Association recognizes the efforts of individuals other than practicing, non-practicing or retired teacher-librarians who have made an outstanding contribution in support of effective school library resource centre programs in British Columbia. (April 2004)

CRITERIA:

The award may be presented annually by the BCTLA for outstanding service in support of teacher-librarianship. The contribution made by the recipient(s) of the award should be:

- (a) outstanding in its own field;
- (b) altruistic; and
- (c) significant in terms of the continuing history of school library service.

Consideration will be given to projects which have been completed in the previous year; or to a continuum of activities extending over a longer period and which have, currently, a positive impact on school library service at the individual school, district, provincial or national level.

RULES:

- This award may be given annually by the BCTLA and, if given, is to be presented at the AGM.
- Nominations for the BCTLA Distinguished Service Award should be sent to the BCTLA Secretary no later than **April 1**.
- Nominations may be made by BCTLA Chapters or by individual members and subscribers.
- Nominees must not be current, non-practicing or retired teacher-librarians.
- The BCTLA Executive shall adjudicate the award.
- Nominations shall be considered for only the year in which they are received.

APPLICATIONS:

Complete the BCTLA Distinguished Service Award Nomination Form. Forward the completed form to the BCTLA Secretary (contact information on BCTLA website) prior to the April 1 deadline.

REQUIRED FORMS:

- Nomination Form

ALAN KNIGHT MEMORIAL AWARD

The British Columbia Teacher-Librarians' Association and the editorial board of *The Bookmark* recognize the contribution to the professional growth of teacher-librarians made by the submission of outstanding articles to *The Bookmark*.

CRITERIA:

This award will be presented annually by the BCTLA for the most outstanding original article submitted to *The Bookmark* during the past year. Articles may be either practical or theoretical in nature but must be significant in terms of the contribution to the professional growth of teacher-librarians and reflect the generosity of sharing ideas with others.

RULES:

- This award may be given annually by the BCTLA and, if given, will be presented at the AGM. The Senior Editor of *The Bookmark* shall make the presentation at the AGM.
- All articles submitted in the past year to *The Bookmark* will be considered for the Alan Knight Memorial Award.
- The recipient of the award shall be a BCTLA member and shall be selected by members of a local chapter of the BCTLA, in consultation with *The Bookmark* editorial board.
- The BCTLA Executive shall notify the appropriate individuals and organizations (school boards, etc.)

APPLICATIONS:

Applications are not necessary; all article submitted in the past year to *The Bookmark* will be considered for the award.

REQUIRED FORMS:

- No forms are required.

BCTLA GRANTS

KEN HAYCOCK PROFESSIONAL DEVELOPMENT GRANT

The British Columbia Teacher-Librarians' Association recognizes the need to further the professional development of a member of the BCTLA by giving a grant to be used for any credit or non-credit course, workshop, conference or program in the field of teacher-librarianship. This grant is not to exceed \$350.00. (April 2004)

ELIGIBILITY:

To be eligible for the Ken Haycock Professional Development Grant an applicant must be:

- A Canadian citizen.
- A resident of British Columbia.
- A member of the BCTLA. Prospective applicants who are not BCTLA members may obtain membership by contacting the BCTF.
- A holder of a valid BC Teaching Certificate.

TERMS:

- Use the grant monies within 12 months of presentation.
- Submit an article to *The Bookmark*.
- The maximum amount of this grant shall be the **lesser** of:
 - (a) reimbursement for approved costs borne by the successful applicant; or
 - (b) \$350, which will be considered a full grant.
- Receive payment of the grant monies upon proof of completion of the course, workshop, conference, or program; submission of costs; and submission of the article to *The Bookmark*.

APPLICATIONS:

A complete application shall consist of:

- A completed and signed application form.
- A statement of purpose for taking the course, workshop, conference or program.
- An outline of the course, workshop, conference or program.
- Two letters of reference.

SELECTION PROCESS:

The recipient(s) of the grant shall be selected by the Executive Board. If a grant is given the decision will be made in April and the successful nominee(s) will be recognized at the AGM.

SUBMISSIONS:

Submit application forms and attachments to the BCTLA Secretary (contact information available on BCTLA website).

REQUIRED FORMS:

- Application Form

WILLIAM H. SCOTT MEMORIAL BCTLA CONFERENCE GRANT

The British Columbia Teacher-Librarians' Association recognizes the need to further the professional development of a member or subscriber of the BCTLA by giving a grant to be used to attend the annual BCTLA Conference. This grant is not to exceed \$350.00. (AGM, 2009)

ELIGIBILITY:

To be eligible for the William H. Scott Memorial BCTLA Conference Grant an applicant must be:

- A Canadian citizen.
- A resident of British Columbia.
- A member or subscriber of the BCTLA. Prospective applicants who are not BCTLA members or subscribers may obtain membership or a subscription by contacting the BCTF.

TERMS:

- Use the grant monies within 12 months of presentation.
- The maximum amount of this grant shall be the **lesser** of:
 - (a) reimbursement for the amount of the annual BCTLA Conference registration fee and travel costs; or
 - (b) \$350, which will be considered a full grant.
- Submit an article to *The Bookmark*.
- Receive payment of the grant monies upon proof of attendance at the annual BCTLA conference; submission of costs; and submission of the article to *The Bookmark*.

APPLICATIONS:

A complete application shall consist of:

- A completed and signed application form.
- A statement of purpose for attending the BCTLA conference.
- Two letters of reference.

SELECTION PROCESS:

The recipient(s) of the grant shall be selected by the Executive Board. If a grant is given the decision will be made in April and the successful nominee(s) will be recognized at the AGM.

SUBMISSIONS:

Submit application forms and attachments to the BCTLA Secretary (contact information available on BCTLA website).

REQUIRED FORMS:

- Application Form

BCTLA REPRESENTATIVE SPEAKER GRANT

The British Columbia Teacher-Librarians' Association recognizes the need to share the expertise of BCTLA members with other institutions, organizations and associations by giving a grant to be used to represent the BCTLA as a speaker/facilitator at a course, workshop, conference, or program other than the annual BCTLA conference. This grant is not to exceed \$350.00.

ELIGIBILITY:

To be eligible for the BCTLA Representative Speaker Grant an applicant must be:

- A Canadian citizen.
- A resident of British Columbia.
- A member of the BCTLA. Prospective applicants who are not BCTLA members may obtain membership by contacting the BCTF.
- A holder of a valid BC Teaching Certificate.
- Not already receiving a fee, salary or an honorarium for their speaking/facilitating services.

TERMS:

- Use the grant monies within 12 months of presentation.
- Submit an article to The Bookmark.
- With the addition of—at the complete discretion of the BCTLA Executive—release time, the maximum amount of this grant shall be the **lesser** of:
 - (a) reimbursement for any registration or tuition fees and travel costs borne by the applicant, and \$50, which will be considered an honorarium; or
 - (b) \$350, which will be considered a full grant.
- Receive payment of the grant monies upon proof of attendance as a speaker/facilitator at course, workshop, conference, or program other than the annual BCTLA conference; submission of costs; and submission of the article to The Bookmark.

APPLICATIONS:

A complete application shall consist of:

- A completed application form.
- A statement of purpose for representing the BCTLA as a speaker/facilitator at a course, workshop, conference, or program other than the BCTLA conference, including needs such as release times costs and an explanation of how the member's representation of BCTLA at the event will have positive impacts for school libraries and teacher-librarianship and will enable the BCTLA to meet our goals.
- An outline of the course, workshop, conference or program.
- Two letters of reference.

SELECTION PROCESS:

The recipient of the grant shall be selected by the Executive Board. If a grant is given the decision will be made in April and the successful nominee will be recognized at the AGM.

SUBMISSIONS:

Submit application forms and attachments to the BCTLA Secretary (contact information available on BCTLA website).

REQUIRED FORMS:

- Application Form

BCTLA CHAPTER GRANT PROGRAM

The British Columbia Teacher-Librarians' Association recognizes the need to encourage professional development, teacher inquiry, and resource development within Chapters of the BCTLA. Each year the BCTLA Chapter Grant Program will provide funding to local Chapters to engage in activities and initiatives which will have positive impacts for school libraries and teacher-librarianship and will enable the BCTLA to meet our goals.

ELIGIBILITY:

To be eligible for a grant, a Chapter must be:

- An active, registered chapter within the BCTLA.
- An active participant in Council Meetings.
- Up-to-date with chapter reports and all required documentation for the BCTLA.

TERMS:

The recipient Chapter(s) shall:

- Ensure that the proposed activities are of maximum benefit to all its members.
- Ensure that the monies be spent as much as possible to support BCTLA members.
- Provide, if asked, copies of receipts to the Treasurer of the BCTLA as proof of appropriate use of the grant monies.
- Communicate findings in an appropriate manner in order to share learnings and products resulting from use of the grant monies with other teacher-librarians in B.C.

APPLICATIONS:

A complete application shall consist of:

- A completed and signed application form.
- A statement of eligibility.
- A statement of purpose.
- The proposed plan, including the amount requested.

SELECTION PROCESS:

- Chapter grant applications may be submitted throughout the year.
- The recipient Chapter(s) shall be selected by the BCTLA Executive Board.
- The Executive may approve none, all or some portion of the amount requested.
- Selection shall be based on the quality of the proposal and the potential for the proposed activities to positively impact upon school libraries and to enable the BCTLA to meet our goals.
- Grant monies shall be awarded to selected applications on a first-come, first-served basis until the grant funding is exhausted in the year.

SUBMISSIONS:

Submit application forms and attachments to the BCTLA Secretary (contact information available on BCTLA website).

REQUIRED FORMS:

- Application Form

REGIONAL BCTLA CONFERENCE GRANT

In most years, the B.C. Teachers' Federation provides a limited number of \$3,000 Regional Conference Support Grants to support PSA conferences held outside the Lower Mainland and/or outside Southern Vancouver Island. The British Columbia Teacher-Librarians' Association encourages Chapters to organize Regional BCTLA Conferences in addition to the October BCTLA Conference. The BCTLA invites Chapters to request that BCTLA apply for to BCTF for a Regional Conference Grant on their behalf.

ELIGIBILITY:

To be eligible for a grant, a Chapter must be:

- An active, registered chapter within the BCTLA.
- An active participant in Council Meetings.
- Up-to-date with chapter reports and all required documentation for the BCTLA.

TERMS:

Availability of the grant:

1. BCTLA may be eligible for only one Regional Conference Grant in a year.
2. BCTLA and/or the interested Chapter may join with another PSA for the conference, however the joint conference will only be eligible for one grant.
3. The Regional Conference must be held between September and June.
4. Two-thirds of the grant will be released by BCTF on approval of the grant application and the final third of the money will be released once the conference report is received by the BCTF.

The recipient Chapter(s) shall:

1. With support from BCTLA's Conference Chair, make all arrangements for the Regional BCTLA Conference including securing additional funding beyond the \$3,000 grant.
2. Hold the conference within the school year outside the Lower Mainland (east of Chilliwack and Mission) and/or outside Southern Vancouver Island (held in Nanaimo and north).
3. Include participants from more than one school district in the conference.
4. Print the following on the conference agenda: *We gratefully acknowledge the financial support of this conference by the B.C. Teachers' Federation.*
5. After the conference, submit a report through BCTLA's Conference Chair to the BCTF including a copy of the conference agenda, information regarding the number of participants attending the conference and a summary of evaluation forms completed by conference attendees.

APPLICATIONS:

A complete request to BCTLA shall consist of:

1. A completed and signed Request Form.
2. The proposed conference plan (see Request Form for required details).

SELECTION PROCESS:

- Requests may be submitted throughout the year but must be received well in advance of the proposed conference date.
- The Executive may or may not approve the request and selection shall be based on the quality of the proposal. Please note that even with BCTLA's approval, BCTF may or may not approve the grant.

SUBMISSIONS:

Please contact the Conference Chair for more information and submit request form and any attachments to the Conference Chair (contact information available on BCTLA website).

REQUIRED FORMS:

- Request Form

BCTLA NEW TEACHER/TTOC CONFERENCE GRANT

In most years, the B.C. Teachers' Federation provides a limited number of \$500 Local/PSA New Teacher Conference Grants to support the organization of conferences which include "a significant component for new teachers and teachers teaching on call". The British Columbia Teacher-Librarians' Association encourages Chapters to organize New Teacher Conferences in addition to the October BCTLA Conference. The BCTLA invites Chapters to request that BCTLA apply for to BCTF for a Local/PSA New Teacher Conference Grant on their behalf.

ELIGIBILITY:

To be eligible for a grant, a Chapter must be:

- An active, registered chapter within the BCTLA.
- An active participant in Council Meetings.
- Up-to-date with chapter reports and all required documentation for the BCTLA.

TERMS:

Availability of the grant:

1. To be eligible for the grant, a proposed conference plan is required, which must include the following information:
 - Conference date(s)
 - Conference location
 - Expected number of attendees
 - Conference title or theme
 - Focus or component designed for new teachers (conference program/outline)

The recipient Chapter(s) shall:

1. With support from BCTLA's Conference Chair, make all arrangements for the BCTLA New Teacher Conference including securing additional funding beyond the \$500 grant.
2. After the conference, submit a report through BCTLA's Conference Chair to the BCTF including financial information and information regarding the number of participants attending the conference.

APPLICATIONS:

A complete request to BCTLA shall consist of:

1. A completed and signed Request Form.
2. The proposed conference plan (see Request Form for required details).

SELECTION PROCESS:

- Requests may be submitted throughout the year but must be received well in advance of the proposed conference date.
- The Executive may or may not approve the request and selection shall be based on the quality of the proposal. Please note that even with BCTLA's approval, BCTF may or may not approve the grant.

SUBMISSIONS:

Please contact the Conference Chair for more information and submit request form and any attachments to the Conference Chair (contact information available on BCTLA website).

REQUIRED FORMS:

- Request Form

PAST AWARD RECIPIENTS

BC Teacher-Librarian of the Year – Diana Poole Memorial Award

2011 - Sylvia Zubke, Vancouver
2010 - Karen Ferguson, Coquitlam
2009 - Karen Lindsay, Greater Victoria

The Diana Poole Memorial Award of Merit

2008 - Michele Farquharson, Vancouver
2007 - Patricia Finlay, Burnaby
2006 - Sheilagh Martin, North Vancouver and Pat Kirkey, Westbank
2005 - was not awarded
2004 - Tiiu Noukas, Prince George
2003 - Odie Kaplan, Burnaby
2002 - Val Hamilton, Vancouver
2001 - Joan Eaton, Westbank
2000 - Dianne Driscoll, Coquitlam
1999 - Jim Holgate, Surrey
1998 - Pat Parungao, Vancouver
1997 - Penny Bland, Maple Ridge

BCTLA Award of Merit

1996 - Noreen Grobowsky, Richmond
1995 - Sharon Bede
1994 - Kay Treadgold, Kelowna
1993 - Joan Wilby, Coquitlam
1992 - Valerie Dare, Vancouver
1990 - Barbara Hall, Prince George
1989 - Peggy Beck, Vancouver
1988 - Joan Harper, Vancouver
1983 - Don Rahrck

BC New Teacher-Librarian of the Year Award

2011 - Nicola Kuhn, Rossland
2010 - Tu Loan Trieu, Coquitlam

Val Hamilton Lifetime Achievement Award

2011 - was not awarded
2010 - Margaret Litch, Nanaimo and Sharon Scott, Vancouver
2009 - Judith Kootte, Richmond

BCTLA Honorary Life Membership Award

2009 - Lynn Turner, Terrace
2007 - Val Hamilton, Vancouver
2002 - Liz Austrom, Vancouver
1989 - Grace Funk, Vernon
1989 - Glen Pinch, Langley
1989 - Gordon Stubbs, UBC Department of School Librarianship
1983 - John Church, Vancouver, BCTF, also a Vancouver trustee

Grace D'Arcy, Parksville/Qualicum
Mel Rainey, UBC Department of School Librarianship
Frances Sbrocchi, Kamloops
Elsie Wagner, Past BCTLA President
Florence Willson, Prince George

BCTLA President's Award

2011 - Al Smith, Kelowna

BCTLA Distinguished Service Award

2011 - Greg Smith, President, BC Social Studies Teachers' Association
2010 - Doug Ibbott, Burnaby District Principal
2009 - Ross Davidson, Coquitlam Principal and founder, Hogwild About Reading
2008 - was not awarded
2007 - Robyn McKay, Nanaimo
2006 - was not awarded
2005 - BC Coalition for School Libraries (Leo Ferry), Jo-Anne Naslund, Karin Paul
2004 - was not awarded
2003 - John Caldwell, Don Hamilton, Judith Reid
2002 - Dr. Marlene M. Asselin, Coordinator of Teacher-Librarian Program, UBC
2001 - was not awarded
2000 - Murray Peterson
1999 - Margaret Reynolds, Executive Director, Association of Book Publishers of British Columbia
1998 - was not awarded
1997 - Ed Coleman, Quesnel
1996 - was not awarded
1995 - Michael Middleditch, Nelson Principal
1994 - Dr. Art Tindall, Surrey
1993 - Lawrence Lavender, Director of Instruction & Coordinator of the DRC, Creston
1992 - Barb Dean, Prince George Public Library
1991 - Thora Howell, Nanaimo bookstore owner
1990 - Lynn Shoop
1989 - Ken Haycock
1988 - was not awarded
1987 - was not awarded
1986 - was not awarded
1985 - Angela Thacker

Alan Knight Memorial Award

2011- Bonnie McComb, Saanich
2010 - Bonnie McComb, Saanich
2009 - Jim Gillett and Pat Kirkey, Kelowna
2008 - was not awarded
2007 - was not awarded
2006 - was not awarded
2005 - was not awarded
2004 - Cathy de Bruijn and Cherise Luksay, Comox
2003 - Rick Mulholland, Mission
2002 - was not awarded
2001 - was not awarded
2000 - was not awarded
1999 - was not awarded
1998 - was not awarded
1997 - Liz Austrom, Vancouver
1996 - Barbara Smith, North Vancouver
1995 - Donald Hamilton, UVic & John Goldsmith, Chilliwack
1994 - Judith Coffin, Surrey
1993 - Judith Kootte, Richmond
1992 - was not awarded
1991 - Linda Rehlinger, Mt. Arrowsmith
1990 - was not awarded
1989 - was not awarded
1988 - was not awarded
1987 - was not awarded
1986 - was not awarded
1985 - was not awarded
1984 - Liz Austrom, Vancouver

PAST GRANT RECIPIENTS

Ken Haycock Professional Development Grant

2011 - April Hilland, Maple Ridge
2010 - Cheriee Weichl, Vancouver
2009 - Chris Evans, Vancouver
2008 - Moira Ekdahl, Vancouver
2007 - Iris Mennie, Nanaimo
2006 - Janet Mumford, Richmond
2005 - Mary Locke, Vancouver
2004 - Rick Mulholland, Mission
2003 - Sarah Wethered, New Westminster
2002 - Donna Lee, Vancouver
2001 - was not awarded
2000 - was not awarded
1999 - Faye Meek, Maple Ridge
1998 - was not awarded
1997 - Gail Crawford, Delta
1996 - was not awarded
1995 - was not awarded
1994 - was not awarded
1993 - was not awarded
1992 - Teresa Brinton, Kelowna
1991 - Jack Allen, Vancouver
1990 - was not awarded
1989 - Lina D'Onofrio, Vancouver

William H. Scott Memorial BCTLA Conference Grant

2011 – was not awarded
2010 - was not awarded

BCTLA Representative Speaker Grant

2011 – was not awarded

BCTLA Chapter Grant

2011 – Langley Chapter #35 and Delta Chapter #37

2010 - New Westminster Chapter #40 and Kootenay Lake Chapter #8

William H. Scott Memorial Award

2009 - Langley Chapter #35

2008 - was not awarded

2007 - was not awarded

2006 - was not awarded

2005 - was not awarded

2004 - was not awarded

2003 - was not awarded

2002 - was not awarded

2001 - Howe Sound Chapter #17

1998 - Delta Chapter #37

1997 - Quesnel Chapter #28

1994 - Delta Chapter #37

1993 - Northern Lights Chapter - Peace River North #60

EXTERNAL OR NATIONAL RECOGNITION AND AWARDS

CANADIAN LIBRARY ASSOCIATION / ASSOCIATION CANADIENNE DES BIBLIOTHÈQUES

CLA/ACB Ken Haycock Award for Promoting Librarianship

2009: Karen Lindsay, Greater Victoria

CANADIAN ASSOCIATION FOR SCHOOL LIBRARIES

Follett International Teacher-Librarian of the Year

2011: Judith Comfort, Coquitlam

2010: Pat Parungao, Vancouver

2009: Michele Farquharson, Vancouver

National Book Service Teacher-Librarian of the Year

2007: Mary Locke, Vancouver

2006: Karen Cordiner, Vancouver

2005: Hazel Clark, North Vancouver

2003: Bonnie McComb, Sidney

2001: Kay Treadgold, Kelowna

1998: Willa Walsh, Richmond

Angela Thacker Memorial Award

2011: Moira Ekdahl, Vancouver

2010: CASL Publications team including Richard Beaudry (Langley)

2009: Heather Daly, Sylvia Zubke, Karen Lindsay, Bonnie McComb, Angie MacRitchie, Moira Ekdahl, Amanda Hufton, Bonnie Chapman, Al Smith, Val Hamilton, Halia Hirniak, Lauren Craze and Lynn Turner (BCTLA Executive)

2007: Susan Perkins, Joanie Proske, Kim Anderson, Jade Graber and Laurie Lewis (Langley)

Margaret B. Scott Award of Merit

2011: Heather Daly, Coquitlam
2007: Dr. Marlene Asselin, UBC
2005: Karin Paul, Victoria
2004: Lillian Carefoot, Nanaimo

Chancellor Group Conference Grant

2006: Pamela Hossack, UBC student
2005: Karen Lindsay, Greater Victoria

OTHER

Prime Minister's Awards for Teaching Excellence

2006: Andrew Lum, North Delta Secondary
2001: Barbara Cooper & Carolyn Elliot, Fleetwood Park Secondary, Surrey

Premier's Awards for Teaching Excellence (*discontinued in 2009*)

2009: John Goldsmith, Chilliwack
2008: Sandra Santarossa, North Vancouver

Roy C. Hill Award (*discontinued in 1999*)

1998: Shirley Bens, Dianne Driscoll, Joanne Jarvis, Jo-Anne Leblond, Laurie Brookbank, Yvonne Jovanovic, Coquitlam

**OFFICIAL NOMINATION FORM FOR BCTLA OFFICERS:
2012 - 2013 TERM**

Send completed form to:

BCTLA SECRETARY:

Patricia Baisi
4992 - 57A Street
Delta BC, V4K 3G5

Fax: 604-574-4907

E-mail: dpbaisi@hotmail.com

Only members of the BCTLA may allow their names to stand for office. A person may be nominated by five BCTLA members.

Name: _____

Address: _____

_____ Postal Code: _____

Home phone: _____ School phone: _____

Fax: _____ E-mail: _____

Nominators' Name:	Address	S.D. #
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1. _____

2. _____

3. _____

4. _____

5. _____

CHAPTER COUNCILLORS' CHECKLIST

SEPTEMBER:

Confirm that a **list of your Chapter Executive** has been submitted to the BCTLA Vice-President, Chapter Relations to ensure that you will receive the Executive Board minutes, notice of the Fall Chapter Council Meeting, and the Working and Learning Conditions survey.

OCTOBER:

Attend **Fall Council Meeting**. Disseminate information to Chapter members.
Celebrate National School Library Day!

NOVEMBER:

Complete and return **Working and Learning Conditions Survey**
Consider applying for a **BCTLA Chapter Grant**

JANUARY:

Nominate candidates for BCTLA Executive Board positions
Nominate candidates for the BCTLA awards

FEBRUARY:

Celebrate Freedom to Read Week.
Recruit at least two new members and **remind members to renew** their membership in BCTLA. BCTF Operating Grant is based on our **April 15 membership** and it takes at least 2 months to process.

MARCH:

Apply for BCTLA grants

APRIL:

Attend **BCTLA Spring Council and AGM**. Disseminate information to Chapter members.

MAY/JUNE:

Submit an **electronic copy of CHAPTER REPORT** by **June 30** to the Vice-President, Chapter Relations.