



Teacher submission guidelines

Do you enjoy writing? Have a story to tell? Know of a project at your school or in your local you want to share with colleagues?

Then consider writing for *Teacher*, the flagship publication of the BCTF!



Getting published

- Remember who the audience is: teachers like you.
- Write in your own voice, using an informal, narrative style, and avoid jargon.
- Create an emotional or other hook to draw in your readers.
- Sorry, we don't publish thesis or research papers.

Submitting articles

- Pitch your story idea to the editor, especially if your article is over 500 words: Jennifer Kimbley at jkimbley@bctf.ca or call 604-871-1877, toll free 1-800-663-9163.
- Include your full name and where you teach. Not a BCTF member? Please include a short bio.
- Provide contact information, including a phone number.

Submitting letters to the editor

- Make sure your letter is timely and relevant.
- Maximum word count is 250.

Submitting photos

- Provide photos at the highest possible resolution (300 ppi at 100% size is the minimum).
- Send one photo at a time to teachermag@bctf.ca, with the subject line: Photo for (insert article name). Our server cannot accept files larger than 8 MB.
- Include the full name of the photographer in the body of your email.
- If students and children appear in your photos, make sure your school has their photo release form signed by a parent on file. If not, we can send you the BCTF photo release form.

Please note

- We reserve the right to edit any article or letter and cannot guarantee publication.
- Send articles and letters in a Word document with 12-point font and minimal formatting.



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