



Email to: legalaid@bctf.ca
Fax to: 604-871-2288

CONFIDENTIAL
Attention: Legal Services Department
British Columbia Teachers' Federation
100-550 West 6th Avenue
Vancouver, B.C. V5Z 4P2

If you need assistance completing this form please contact your local association office or phone the Legal Services Department and ask for local 1900.

REQUEST FOR LEGAL AID

(As per Policy 19.04 Legal Advice and Legal Aid to Individual members)

PERSONAL INFORMATION

[Please include as much of the contact information as possible.]

Name: _____ **Local/School District:** _____

Address: _____

School: _____

Telephone: (home) _____

(school) _____

(cell) _____

Personal email address – Required *[Not school district]:* _____

- I am currently an active member of the BCTF.**
- I was a member of the BCTF at the time the incidents were alleged to have occurred and was employed by** _____ *[name of district]* **as a**

LEGAL AID IS REQUESTED FOR

- Teacher Regulation Branch Matter**
- Criminal Matter**
- Other Legal Matters** *[i.e. Human Rights, EI, WCB]*

REQUEST— *REQUIRED SECTION*

Please describe in detail the situation for which this request is made:
(If more space is required, please attach additional pages to this form)

RELATED PROCEEDINGS

Employee Discipline
Nature of Discipline (reprimand, suspension or termination) _____
If matter was grieved, outcome or status of grievance _____
Name of any lawyer involved _____

Criminal Charges
Describe offence _____

- I was acquitted of the charges
- I was found guilty
- I am still waiting for the charges to be resolved

Name of criminal lawyer _____
 Other proceedings [Describe] _____

SUPPORTING DOCUMENTS

- Attached are copies of documents regarding this matter.
- All communications with Teacher Regulation Branch.
- All documents regarding employer discipline
- Copies of all communication with employer and related documents in member's possession
- Copies of all documents from local union office.

[Signature required for request to be processed.]

Signature [Teacher]

Date

Print Name