



British Columbia Teachers' Federation

Electronic Funds Transfer Service

Effective April 2014, The BC Teachers' can transfer funds owing to your organization directly into your Canadian Dollar Bank Account at any financial institution in Canada. To take advantage of this service, simply complete the appropriate section(s) below, attach VOID cheques, if applicable, and return to:

BCTF Accounting Department 100 – 550 West 6th Avenue, Vancouver, BC V5Z 4P2

Choose one:

- New Request – *complete section A*
- Change – *complete section A*
- Cancel – *complete section B*

Choose one:

- Trade Vendor
- BCTF Member # |_|_|_|_|_|_|_|_|_|_|
- BCTF Staff # |_|_|_|_|_|_|_|_|_|_|

Choose one:

- BCTF
- BCTF Salary Indemnity
- BCTF Assistance Society
- BCTF Building (426953 BC Ltd)

Beneficiary Information (Receiving Account Holder Information)

Beneficiary Name: _____
 Address: _____
 City: _____ Postal Code: _____
 Contact Person: _____ Day Time Phone No: _____
 Email: _____ Fax No: _____

SECTION A – EFT Bank Account Setup (Canadian Dollar Accounts Only)

- Register my Chequing account – Please attach VOID cheque, **OR**
- Register my Savings Account – To ensure accuracy, please ask your bank to provide the following information

|_|_|_|_|_| |_|_|_|_|_|_|_|_|_|_| _____
 Institution No. Branch Transit No. Savings Account No.

 Name(s) on Account Name and Address of Financial Institution

 Bank Officer's Name (print) Position / Title Bank Officer's Signature

SECTION B – Delete the following bank accounts from the EFT Service:

|_|_|_|_|_| |_|_|_|_|_|_|_|_|_|_| _____
 Institution No. Branch Transit No. Account No.

I/We permit the BCTF to contact the Bank/Branch given above and confirm the accuracy of the information given on this form.
Authorized Signing Authority:

Signature: _____
 Name – Print _____
 Date: _____

Your financial institution may charge fees or services for the electronic delivery of funds into your account. The BCTF is not responsible for the payment of these fees and is not responsible for including these fees as a part of the remittance to you. The Beneficiary Name must match the receiving account holders name as it appears at the receiving financial institution. Failure to do so may delay the delivery of funds to the recipient.