### **2023–24 Special Grant for Computer and Technology**

*(Members Guide—Procedure 10.J.22)*

# **Local association:** Click or tap here to enter text. **#:** Click or tap here to enter text.

### **Contact name:** Click or tap here to enter text.

### **Date:** Click or tap here to enter text.

### **Total grant request:** $ Click or tap here to enter text.

### **Date of when grant was last claimed:** Click or tap here to enter text.

*(Can only be claimed once every five years)*

**All small isolated locals (175 FTE or less) and sublocals are eligible.**

**This grant is intended to assist small isolated locals and sublocals for special requests for the purchase of computer and technology equipment.**

1. Special grants shall only be accessible to an individual local or sublocal once every five years.
2. Special grant requests for the purchase of computer and technology equipment will be approved to a maximum grant of $1,500.
3. Special grant requests from locals approved by the Executive Committee be paid on receipt of copies of invoices and supporting documentation.

**Please provide a brief description of your intended purchase:**

Click or tap here to enter text.

**Submitting for reimbursement**

**Use the space below to provide an itemized list of expenses claimed:**

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|  |  |  |
| --- | --- | --- |
| **Invoice / Receipt (vendor name or invoice #)** | **Description** | **Amount** |
| Enter text here | Enter text here | $ amount here |
| Enter text here | Enter text here | $ amount here |
| Enter text here | Enter text here | $ amount here |
| Enter text here | Enter text here | $ amount here |
| Enter text here | Enter text here | $ amount here |
| Enter text here | Enter text here | $ amount here |
| **Total grant request** | $ amount here |

**Please return completed grant application form by email to** *grants@bctf.ca****.***

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