**Regional Social Justice Conference Grant**

**2024–25\***

**Application deadline:**

**Tuesday, October 15, 2024**

\*Dependent upon approval of providing funds for the 2024–25 school year through the spring budget setting process. Applications submitted after this date will be considered on a first come, first served basis until all funds are allocated.

**Regional Social Justice Conference Fund**

**Purpose**

These grants are designed to provide funding for social justice conferences to be held throughout the province. The intent behind these grants is to build capacity and support the growth of social justice in a given region. Funding occurs on a biennial basis.

**Regional conferences must:**

1. advance the priorities of the BCTF’s Committee for Action on Social Justice (CASJ) program.
2. support and help develop the network of social justice contacts.
3. advance the implementation and application of the [Social Justice Lens](http://www.bctf.ca/uploadedFiles/Public/SocialJustice/Publications/SJLens.pdf).
4. use BCTF conference funds to pay only for release time, travel, accommodation, per diem expenses for teacher participants, keynote speakers, and outside workshop facilitators for the actual conference.
5. have approval of the BCTF Executive Committee, on advice from a subcommittee of the CASJ for funding.
6. plan for post-conference follow-up.
7. not be scheduled in conflict with other BCTF meetings.
8. rotate geographically around the province and within the zone.
9. meet the needs of the zone, region, and/or local.

For more details on the above, please refer to the Regional SJ Conference Rubric at the end of the application form.

**Regional conferences should:**

1. be accessible to community members (students, other unions, grassroots networks, education partners, etc.) when appropriate.
2. encourage local and/or community organizations to contribute to the planning and financing of the conference.
3. be planned and run by locals in the zone in co-operation with CASJ and appropriate CASJ action group(s).
4. plan for media coverage.

**Notes**

1. Before undertaking a project/activity, locals/sub-locals should submit completed Regional Social Justice Conference Fund applications to the BCTF for approval of the grant.
2. Sub-locals may only apply via their locals and applications must be signed by the president of the local.
3. The host local may apply for up to $25,000, one-half of which will be sent to the local office. All conference costs will be paid for by the local. A budget report with original receipts will be sent to the BCTF and then the remaining monies will be released to the local. T4 slips must be issued for honorariums of over $500.
4. A [final report](https://bctf.ca/uploadedFiles/Public/SocialJustice/RegionalSocialJusticeConferenceGrantReport.pdf) must be completed following the conference.
5. Following completion of the project, please write a short article to be published in the *Social Justice Newsletter*. Photographs are always welcome. Please note that in order for photographs of students to be published, the school should have written parental permission.

Because the BCTF has an affirmative action policy, an applicant may wish to provide, on a voluntary basis, information as to whether they self-identify as a member of an equity-seeking group, which includes female, trans\* (trans, transgender, transsexual, genderqueer, two-spirit, transwoman, transman), visible minority or racialized person, Aboriginal (Indigenous) person, person with a disability, or lesbian, gay, or bisexual person. In selecting recipients of BCTF grants, the Executive Committee will take into account the importance of representation from members in their first five years of teaching, the importance of representation from all areas of the province, the need for diversity and to ensure that members from equity-seeking or minority groups are represented among grant recipients, and the importance of achieving a balance of female and male representatives of the general membership.

**Regional Social Justice Conference Fund Application**

**Application deadline: Tuesday, October 15, 2024, 5:00 p.m.**

**Name of conference:** Click or tap here to enter text.

**Proposed conference date(s):** Click or tap here to enter text.

**Host local:** Click or tap here to enter text.

**Primary contact person:** Click or tap here to enter text.

**Address:** Click or tap here to enter text.

**School phone:** Click or tap here to enter text. **Home:** Click or tap here to enter text. **Fax:** Click or tap here to enter text.

**Email:** Click or tap here to enter text.

**President of hosting local:** Click or tap here to enter text.

**Local phone:** Click or tap here to enter text. **Email:** Click or tap here to enter text.

**Social justice contact of hosting local:** Click or tap here to enter text.

**Phone:** Click or tap here to enter text. **Email:** Click or tap here to enter text.

**President of additional local:** Click or tap here to enter text.

**Local phone:** Click or tap here to enter text. **Email:** Click or tap here to enter text.

**Social justice contact of additional local:** Click or tap here to enter text.

**Phone:** Click or tap here to enter text. **Email:** Click or tap here to enter text.

Because the BCTF has an affirmative action policy, an applicant may wish to provide, on a voluntary basis, information as to whether they self-identify as a member of an equity-seeking group, which includes female, trans\* (trans, transgender, transsexual, genderqueer, two-spirit, transwoman, transman), visible minority or racialized person, Aboriginal (Indigenous) person, person with a disability, or lesbian, gay, or bisexual person. In selecting recipients of BCTF grants, the Executive Committee will take into account the importance of representation from members in their first five years of teaching, the importance of representation from all areas of the province, the need for diversity and to ensure that members from equity-seeking or minority groups are represented among grant recipients, and the importance of achieving a balance of female and male representatives of the general membership.

I self-identify as a member of the following equity-seeking group: Click or tap here to enter text.

1. **Social justice focus for this conference**

Please describe how your proposal advances the priorities of the BCTF Committee for Action on Social Justice (CASJ).

|  |
| --- |
| Click or tap here to enter text. |

1. **Capacity of network-building**

How will your conference help to build social justice networks within the local or the region?

|  |
| --- |
| Click or tap here to enter text. |

1. **Needs of zone, region, and/or local**

How will your conference meet the social justice needs of your zone, region and/or local?

|  |
| --- |
| Click or tap here to enter text. |

1. **Planning process**

Describe how the different locals and any community organizations are involved in planning.

|  |
| --- |
| Click or tap here to enter text. |

1. **Locals participating**

Please state the nature of involvement, including in-kind donations from locals for specific items.

|  |  |
| --- | --- |
| **Name of local** | **Support given/in-kind donations** |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

1. **Post-conference follow-up**

Provide any plans for follow-up, including networking, events, sharing sessions, and articles.

|  |
| --- |
| Click or tap here to enter text. |

1. **Media coverage**

Describe plans for media coverage of the conference.

|  |
| --- |
| Click or tap here to enter text. |

1. **Application of the Social Justice Lens**

Please describe how your conference applies to the four quadrants of the Social Justice Lens.

**Access**: How do you ensure that there are no barriers to participation in the conference?

|  |
| --- |
| Click or tap here to enter text. |

**Agency**: How will this conference empower participants to know their rights, voice their concerns, and effect change?

|  |
| --- |
| Click or tap here to enter text. |

**Advocacy**: How does this project help participants to develop concrete skills to effect change?

|  |
| --- |
| Click or tap here to enter text. |

**Solidarity action**: How does the project allow for networking with community groups and coalition building to effect systemic change?

|  |
| --- |
| Click or tap here to enter text. |

**Conference budget: Please attached more detailed budget if needed**

|  |  |  |
| --- | --- | --- |
| **Expenses** | | |
| Presenters’ fees | Keynote speakers |  |
| Non-BCTF workshop facilitators |  |
| Leaves of absence | TTOC release time for attendees within host region/local  (Click or tap here to enter #. attendees x $460/day) |  |
| Accommodation | Click or tap here to enter #. participants x $ Click or tap here to enter #./room |  |
| Per diems | Click or tap here to enter #. participants x $ Click or tap here to enter #./per diem costs  (Maximum: breakfast: $20 lunch: $25 dinner: $40) |  |
| Travel costs | Flights |  |
| Ferry |  |
| Driving ($0.70/kilometer) |  |
| Transit |  |
| Additional costs\* | Provide an itemized list of all other costs |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total expenses** | |  |

\*Note: All additional cost items are at the expense of the local(s) or sponsors hosting this conference. We need these listed to help determine your total budget needs for this conference.

|  |  |  |
| --- | --- | --- |
| **Conference revenues** | | |
| Registration fees | Click or tap here to enter #. teachers attending x $Click or tap here to enter #.(registration fee) | Click or tap here to enter text. |
| Click or tap here to enter #. parents attending x $Click or tap here to enter #. (registration fee) | Click or tap here to enter text. |
| Click or tap here to enter #. students attending x $Click or tap here to enter #.(registration fee) | Click or tap here to enter text. |
| Total registration fees |  |
| Confirmed revenues from other sources | List organizations and amounts from each that have been secured by the application date. |  |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
|  |  |
| **Total revenues** | | Click or tap here to enter text. |

|  |
| --- |
| **Net amount of Regional Social Justice Conference Grant requested from the BCTF:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_  **The host local may apply for up to $25,000 to hold a regional social justice conference within the current school year.** |

I will write an article for the *Social Justice Newsletter* so that my colleagues can learn about this project. ❑

Signature of Local President Print name

(Hosting conference)

Signature of Local President Print name

(Additional local in the region)

Signature of Local President Print name

(Additional local in the region)

Signature of Local Social Justice Contact Print name

(Hosting conference)

Signature of Local Social Justice Contact Print name

(Additional local in the region)

Signature of Local Social Justice Contact Print name

(Additional local in the region)

**Note: This application must be approved by a subcommittee of CASJ in order to be considered for funding.**

The Social Justice Lens information can be found at [*bctf.ca/uploadedFiles/Public/SocialJustice/Publications/SJLens.pdf*](http://www.bctf.ca/uploadedFiles/Public/SocialJustice/Publications/SJLens.pdf).

For further information on the Regional Social Justice Conference Fund application process, please contact Heather Kelley, Assistant Director of Social Justice, Professional and Social Issues Division, by telephone at 604-871-1850, toll-free at 1-800-663-9163 local 1850, or via email at hkelley@bctf.ca

**Return this form by email to:**

[grants@bctf.ca](mailto:grants@bctf.ca)

|  |
| --- |
| **For office use only**  **Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Name of local:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact person:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Amount requested from BCTF: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Amount approved by BCTF:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **CASJ subcommittee recommending approval:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Regional Social Justice Conference Rubric**

This will be used along with your application form to assess the merits of each application.

|  |  |  |  |
| --- | --- | --- | --- |
| **Criteria** | **Fully meets criteria** | **Minimally meets criteria** | **Not within criteria** |
| 1. Advances CASJ priorities | strong links to CASJ priorities | some links to CASJ priorities | CASJ priorities and links to conference are unclear. |
| 1. Supports and helps develop SJ networks | includes specific components to build a regional network of SJ contacts and allows for networking opportunities afterwards | begins to build capacity for SJ work in the region | no opportunity or structure for SJ activists to network and share ideas beyond the day of the conference. |
| 1. Advances application of the [Social Justice Lens](http://www.bctf.ca/uploadedFiles/Public/SocialJustice/Publications/SJLens.pdf) | all quadrants of the Social Justice Lens explained clearly with connections to the conference content | some quadrant connections are made, others are tenuous in nature | no consideration of SJ lens in planning or content of conference. |
| 1. Application only covers allowable expenses | covers allowable expenses with additional funding from other sources and/or organizations |  | expenses include items that the BCTF does not pay for. |
| 1. Plans for post-conference follow-up | includes concrete plans for post-conference networking, events, sharing sessions, and possible article in the *Social Justice Newsletter* |  | no post-conference follow-up plans. |
| 1. Equity of access to funding by locals | provides all locals with equitable funding for teacher participation |  | unequal access for teachers in different locals to attend the conference. |
| 1. Not scheduled to conflict with BCTF meetings (AGM, zone meetings, BCTF conferences, etc.) | does not conflict with BCTF meetings |  | conflicts with BCTF meetings. |
| 1. Provides for collaborative planning by all locals in the region | all locals equally involved in planning conference focus and content | unequal planning and access for different locals | one local driving the agenda, others as signatories only. |
| 1. Recommended by a CASJ subcommittee to the EC | unanimous recommendation by CASJ subcommittee to the EC | limited recommendation by CASJ subcommittee to the EC | lack of approval by CASJ subcommittee to the EC. |