

# Welcome

We look forward to working with you as colleagues in our union of professionals. The information collected here is the basis of your record in the BCTF membership database. See page 2 for our Privacy Statement.

District #	Local Name or #	District Employee #

**TO: THE BC TEACHERS' FEDERATION:**

I, the undersigned, hereby confirm my active membership in the BRITISH COLUMBIA TEACHERS' FEDERATION (teachers' union) and in the above local of the British Columbia Teachers' Federation, and agree to be governed by the Constitution and By-laws of the Federation and the Local.

**TO: THE BOARD OF SCHOOL TRUSTEES OF SCHOOL DISTRICT # \_\_\_\_\_, \_\_\_\_\_:**  
*(District name)*

Effective immediately, I, the undersigned, hereby authorize you to deduct from my salary and/or wages an amount equal to the fees of the British Columbia Teachers' Federation according to the scale currently in force pursuant to its Constitution and By-laws, and to pay such Federation fees to the Federation, and to deduct from my salary and/or wages and pay to the Local of the British Columbia Teachers' Federation an amount equal to the fees of the Local according to the scale currently in force pursuant to its Constitution and By-laws, and to pay such Local fees directly to the Local.

I further authorize you to deduct from my salary and/or wages and pay the Federation and the Local such further increased fees, dues, or levies assessed in accordance with their respective Constitutions and By-laws.

\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_  
*Name (please print)* *Signature* *Date*

**i** Please complete Part 1. Complete Parts 2 and/or 3 only if applicable.

**Part 1: Member Information**

First Name _____	Preferred Name _____
Middle Name(s) _____	Last Name _____
Date of Birth _____ / _____ / _____ <small><i>(DD / Month / YYYY, e.g., 04/May/1985)</i></small>	Former Last Name _____
Mailing Address _____ <small><i>Unit, Street / PO Box / RR</i></small>	City _____ Province _____ Postal Code _____
Personal Email* _____ <small><i>(*Required for login to member content on <a href="http://bctf.ca">bctf.ca</a>; for privacy reasons cannot be school district email)</i></small>	Primary Phone (_____) - _____ - _____
(If certified) Teaching Certificate # <b>L</b> _____	(If not certified) Letter of Permission Yes or No

Are you an Associated Professional? Yes or No  
(Employed under Provincial Collective Agreement to provide professional services to students/teachers.)

**Part 2: Additional Employment Information (Complete if you are or have been employed as a teacher by other school districts)**

List all other current and previous BC school districts where you have been employed as a teacher:

District # / District Employee # _____ / _____	District # / District Employee # _____ / _____
District # / District Employee # _____ / _____	District # / District Employee # _____ / _____

**Part 3: Retirement Information (Complete if you are retired and in receipt of TPP payments)**

Retired as a \_\_\_\_\_ Teacher or \_\_\_\_\_ Administrator from district # \_\_\_\_\_ as of \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*(DD / Month / YYYY)*

*If you are in receipt of pension payments from the BC Teachers' Pension Plan (TPP), you will be automatically withdrawn from the long-term portion of the Salary Indemnity Plan (SIP).*

*If you have retired under a different registered pension plan, you may apply to withdraw from long-term coverage and deductions. Contact the BCTF Income Security Division for further information: [benefits@bctf.ca](mailto:benefits@bctf.ca).*

## Membership in the BCTF means ...

- ✓ a bargaining agent to negotiate and enforce fair working and learning conditions.
- ✓ union representation for matters relating to the terms and conditions of employment.
- ✓ provision of supports relating to wellness, peer support, professional relations and short- or long-term disability.
- ✓ opportunities to participate in committees, provincial specialist associations, research projects, and the governance of the organization at the school, local, and provincial levels.
- ✓ regular and timely communications and publications to stay informed and involved.
- ✓ access to professional development opportunities, workshops, and other pedagogical supports.
- ✓ access to member content on the BCTF website — once this form has been processed by the BCTF, you will begin receiving BCTF News communications and you will also be able to register for an account at [members.bctf.ca/Register.aspx](https://members.bctf.ca/Register.aspx) with your personal email address. Logging in will allow you to update your contact information and register for events.
- ✓ a voice: representation and advocacy for members, the teaching profession, and public education on a local, provincial, national, and international basis.

We, at the BCTF, look forward to working together with you as local and Federation colleagues.

### Privacy statement

#### Regarding collection, use, and disclosure of your personal information, and your privacy consent

The British Columbia Teachers' Federation (BCTF) is committed to protecting the privacy and confidentiality of members' personal information in addition to complying with British Columbia's *Personal Information Protection Act*. The collection of your personal information on this form is exclusively for BCTF and local membership records. It will enable the Federation to communicate with you and provide accurate services to you as needed, as well as enable the union to fulfill its obligations to you as your bargaining agent and professional organization. This information is also collected for internal research purposes and in order to comply with professional legal and regulatory requirements. Please be aware that you may opt out of communications at any time.

The BCTF employs security measures to ensure that only authorized individuals have access to your personal information, on a need-to-know basis; this includes individuals at the Federation and at your local. We will not otherwise disclose your personal information, without your permission, except as required or authorized by law. By completing this membership form, you are providing your consent for the BCTF to collect, use, and disclose your personal information in the manner identified above.

Pursuant to the purposes of the BCTF Constitution and to BCTF Procedure 27.12, locals may occasionally contact you by phone, email, and/or send you materials during municipal, school board, provincial, or federal elections in the interest of electing officials committed to quality public education. If you wish to opt out of receiving such information, please inform the BCTF Privacy Officer. To view the BCTF's complete privacy policy, visit our website at [bctf.ca/PrivacyPolicy](https://bctf.ca/PrivacyPolicy).

The BCTF's membership database allows the BCTF to receive member information from school boards in an electronic format, which assists us to provide better service to members and oversee and monitor the school board's union dues deductions. The membership database streamlines the reporting and communications between the school boards, local offices, and the BCTF. The BCTF collects the following information from school boards on an ongoing basis:

- full name
- district employee number
- school district position (FT/PT contract teacher, adult educator, or teacher teaching on call (TTOC))
- full-time equivalent status (FTE)
- changes to employment status, including generic reason (unpaid leave, retirement, resignation, or layoff with recall rights) and relevant effective dates
- gross salary
- union dues deductions
- EI rebate deductions
- Salary Indemnity Plan deductions.

For **membership**-related questions, please contact the BCTF Member Records and Fees Department:

Member Records and Fees Department  
British Columbia Teachers' Federation  
100 – 550 West 6th Avenue  
Vancouver, BC V5Z 4P2

Phone: 604-871-2283 (BCTF Reception)  
1-800-663-9163 (toll free)

E-mail: [membership@bctf.ca](mailto:membership@bctf.ca)

For **privacy**-related questions, please contact the BCTF's Privacy Officer:

Privacy Officer  
British Columbia Teachers' Federation  
100 – 550 West 6th Avenue  
Vancouver, BC V5Z 4P2

Phone: 604-871-2283 (BCTF Reception)  
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