

Ed May Social Responsibility Education Fund

2017–18



Ed May Social Responsibility Education Fund

About the fund

The BCTF Ed May Social Responsibility Education Fund was established at the BCTF AGM in 1994 to support teachers in promoting socially responsible teaching practices in the province. The funds are administered by the Professional and Social Issues Division (PSID) and are allocated by grant proposals, to a maximum of \$2,000 each.

Who was Ed May?

Ed May was the epitome of the professional teacher. For him, social responsibility was a way of life. Born and educated in South Africa, May gained most of his Canadian classroom experience in Coquitlam. His four years (1981–85) as co-ordinator of the BCTF's program against racism gave him the opportunity to pursue his battle against discrimination and injustice in a wider arena. This fund is a practical memorial to the ideals of Ed May.

Criteria

The following criteria will be used to determine allocation from the fund:

- Teacher initiatives for educational change in areas of social responsibility teaching, such as antiracist and multicultural education, gender equity, LGBTQ issues, environmental education, human rights, Aboriginal education, peace and global education, poverty issues, and violence prevention. The proposed project may be classroom based or school based, or it may involve the school and community.
- Proposals may be based on initiatives that are currently in progress, or on new projects that relate to classroom, school, or community needs within the province of BC.
- Proposals that are innovative in nature will be considered prior to repeat proposals from individual schools or districts.
- Grants may be used for the following purposes, but are not limited to these purposes—release time, materials, publicity, communications, coalition building.
- Grants are not provided for overseas projects or school supplies, hardware, or materials that are the responsibility of the school district.

A draft budget that indicates how the monies are to be spent must be included in all proposals. Note: It is not intended that funds from this grant be used to purchase materials ordinarily purchased with school board or school-based funds.

Consideration of geographical/topical balance will be given to all proposals. Priority will be given to:

- new proposals.
- projects of a highly innovative nature, which have the potential to make systemic change.
- projects actively involving students for a prolonged period of time.
- projects which will have a major impact on the learners.
- collaborative projects receiving funding from various other sources.
- proposals which address all quadrants of the social justice lens
(see bctf.ca/uploadedFiles/Public/SocialJustice/Publications/SJLens.pdf).

Process

Applications for the school year 2017–18 will be reviewed by BCTF staff working in the Social Justice program. Final approval for successful projects will be made by the BCTF's Full-Time Table Officers (FTTOs). All applicants will be informed of the decision in writing. Successful applicants will receive 50% of approved funds in advance to get their project started. Funds will be sent to the Local President for distribution to the grant recipient. The other 50% of the funds will be paid to the local once the project has been fully completed and a final report has been submitted to the BCTF (no later than December 3, 2018). The final report must include a description of the project, materials/program developed, impact upon students and community members, and an accounting of expenditures.

Application guidelines

The application form must be fully completed, and include:

- a description of the project, with all fields completed.
- a detailed budget, including a list of other sources of funding applied for and/or received.
- signatures of the BCTF member (the applicant) and the Local President.

***New procedure for grants awarded after March 22, 2018:** Locals must keep a copy of all receipts on file. T4 forms must be issued for honoraria over \$500.

For more details on the above, please refer to the Ed May Social Responsibility Fund Rubric at the end of the application form.

Final report

Final reports on successful Ed May projects from the 2017–18 school year must be received prior to December 3, 2018. No late reports will be considered. Unclaimed funds are automatically rolled into next year's balance of the Ed May Social Responsibility Education Fund. Please use the Ed May Final Report Form posted on the BCTF Grants and Funds web page (bctf.ca/SocialJusticeGrants.aspx).

Your report should include:

- a description of the project goals
- a detailed accounting of the use of funds
- a summary of the project, including a description of each activity
- a description of materials/programs developed
- an explanation of the impacts of the project on students and the community.

Following completion of the project, please write a short article to be published in the *Social Justice Newsletter*. Photographs are always welcome. Please note that in order for photographs of students to be published, the school should have written parental permission.

For further information, please contact Barb Ryeburn, Assistant Director of Social Justice. 604-871-1821, toll-free 1-800-663-9163 local 1821, bryeburn@bctf.ca.

**The Ed May Social Responsibility Education Fund
2017–18 Grant application form**

Please print

Project title:	
Date of application:	Name of applicant:
Applicant's address:	
Applicant's phone:	Applicant's fax:
Applicant's email address:	
Name of Local/sublocal:	Local association number:
Name of Local President:	Local President's phone:
Local President's email address	
Applicant's school name:	
School address:	
School phone:	School fax:

Because the BCTF has an affirmative action policy, an applicant may wish to provide, on a voluntary basis, information as to whether they self-identify as a member of an equity-seeking group, which includes female, trans* (trans, transgender, transsexual, genderqueer, two-spirit, transwoman, transman), visible minority or racialized person, Aboriginal (Indigenous) person, person with a disability, or lesbian, gay, or bisexual person. In selecting recipients of BCTF grants, the Executive Committee will take into account the importance of representation from members in their first five years of teaching, the importance of representation from all areas of the province, the need for diversity and to ensure that members from equity-seeking or minority groups are represented among grant recipients, and the importance of achieving a balance of female and male representatives of the general membership.

I self-identify as a member of the following equity seeking group: _____

Information about the applicant(s), including interest in topic/thesis of proposal

Project description

Project goals

Intended beneficiaries of the project

Rational/need for the project

Community partners involved (if any)

Description of the planning process (solitary, consultative, collaborative)

Intended school-based systemic impacts of this project

Proposed timeline (list each activity, from commencement to completion, with tentative dates)

How socially just is your social justice grant or project? Please provide details on how your grant application fits within the social justice lens.

Access: How do you ensure that there are no barriers to participation in the project?

Agency: How will this project empower participants to know their rights, voice their concerns, and effect change?

Advocacy: How does this project help participants to develop concrete skills to effect change?

Solidarity action: How does the project allow for networking and coalition building among students, teachers, families, and community groups to effect systemic change?

Project Budget

*Please keep all receipts on file at the local office.

Expenses	
Item	Cost
Total expenses	

External funding

Funding source	Amount
Total external funding	
Net amount of Ed May funding requested from the BCTF	

The applicant may apply for up to \$2,000 from the Ed May Social Responsibility Fund.

Has your local received funding for a similar project in the past?

- No
 Yes year(s): _____

I will write an article for the Social Justice Newsletter so that my colleagues can learn about this project.

Signature of applicant:	Signature of Local President:
Grant cheques will be issued to the school, not to the applicant. The first cheque will be for 50% of the total grant; the balance will follow upon BCTF's receipt of the final report showing all budget expenditures, which must be submitted no later than December 3, 2018.	
You may mail or fax this application to: Barb Ryeburn Assistant Director of Social Justice BC Teachers' Federation 100-550 West 6th Avenue Vancouver, BC V5Z 4P2 Fax: 604-871-2286	
For further information, please contact Barb Ryeburn, Assistant Director of Social Justice 604-871-1821, toll-free 1-800-663-9163 local 1821, bryeburn@bctf.ca .	

Ed May Social Responsibility Fund Rubric

This will be used along with your application form to assess the merits of each application.

Project title: _____

Social justice topic: _____ Zone: _____

Criteria	Meets all criteria	Meets some criteria	Not within criteria
1. Initiative for educational change in one or more area of social responsibility	Applicant clearly describes how the project will effect educational change in at least one area of social responsibility.		No evidence of how the project will effect educational change in at least one area of social responsibility.
2. Potential impact on learners	High potential degree of impact.	Moderate potential degree of impact.	Low potential degree of impact.
3. Involvement of students	Students actively involved over long period of time.	Students actively involved over moderate period of time.	Students passively involved or actively involved over very short period of time.
4. Potential to create systemic change	Project addresses underlying causes of an issue and provides participants with tools to effect systemic change.		Project responds to an immediate need but does not address underlying causes of an issue.
5. Project related to classroom, school, or community needs	Applicant clearly explains how this project meets the social justice related needs of the classroom, school or community.		No clear explanation of how this project meets the social justice related needs of the classroom, school, or community.
6. Addresses all quadrants of the SJ Lens	All quadrants of the SJ lens explained clearly with connections to the project.	Some quadrant connections are made, others are tenuous in nature.	No consideration of SJ lens in planning or content of project.
7. Project is innovative in nature	A similar project has never been funded by an Ed May grant.	Projects somewhat similar in nature have been funded by Ed May grants in the past.	A project that closely resembles this project has been funded by Ed May grants in the past.
8. Newness of proposal	New proposal.	Modified proposal based on previous project of similar nature.	Repeat proposal.

9. Degree of collaboration	High degree of collaboration among teachers, outside partners and students.	One teacher involved in majority of planning, with some input from other partners.	Project planned and run by one teacher with no collaboration involved.
10. Application only covers allowable expenses	Covers allowable expenses, with additional funding from other sources covering ineligible expenses.		Expenses include items that the BCTF does not pay for.

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